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To: All Interested Parties and Other Persons

Our Ref: WW010003  
Date: 13 February 2024

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## Planning Act 2008 (as amended) and The Infrastructure Planning (Examination Procedure) Rules 2010 (as amended) – Rule 8(3), Rule 9, Rule 13 and Rule 16

### Application by Anglian Water Services Limited for an Order Granting Development Consent for the Cambridge Waste Water Treatment Plant Relocation project

### Notification of Hearing and Accompanied Site Inspection (ASI) and a variation to the Examination Timetable

Dear Sir / Madam

We write to all Interested Parties and Other Persons to provide notice of the dates, times and places of a forthcoming hearing and an ASI. Important details are set out in **the Annexes** to this letter.

We also provide notification that we have made a Procedural Decision to vary the Examination Timetable relating to the ASI and to add an additional deadline on the day the Examination closes. The variation is set out in **Annex E**. The variation is made to allow an ASI to take place in March, and in the event that we request further information to be submitted by the final day of the Examination.

#### Hearings

We intend to hold an Issue Specific Hearing on **Wednesday 13 March 2024 and continuing on Thursday 14 March 2024, if necessary**.

The hearing will be held as a blended event, which means a virtual and in-person event. Details and arrangements for the hearing are provided in **Annex A**.

#### ASI

As set out in the Examination Timetable annexed to our [Rule 8 letter](#), Interested Parties were given the opportunity to comment on the Applicant's draft ASI itinerary at Deadline 1. We took the decision to hold an ASI on **Monday 8 January 2024** as per our [letter](#) dated **12 December 2023**. However, this was cancelled due to storm events. This has been rescheduled for **Tuesday 12 March 2024** and will be held in accordance with the itinerary in **Annex C**.



## Registration to participate in the hearing or ASI

You must register using the [Event Participation Form](#) by **5 March 2024** if you intend to participate in the hearing or ASI and provide all the information requested.

## Changes to events

If any of the events scheduled at Annex A or Annex B are no longer required, reasonable notice will be provided to parties of our decision to cancel them. This information will be published on the [project page](#) of the National Infrastructure Planning website. You may wish to sign up to [email updates](#) to receive notifications.

Yours faithfully,

*Alex Hutson*

## Lead Member of the Examining Authority

### Annexes

Annex A - Notification of Hearing

Annex B - Notification of Accompanied Site Inspection (ASI)

Annex C - Accompanied Site Inspection (ASI) Itinerary and Route

Annex D - Health and Safety Guidelines

Annex E - Examination Timetable

This communication does not constitute legal advice.

Please view our [Privacy Notice](#) before sending information to the Planning Inspectorate.



## Annex A - Notification of Hearing

The ExA intends to hold an Issue Specific Hearing (ISH) as follows:

Hearing	Date	Start time	Location
ISH4	Wednesday 13 March 2024 and continuing on Thursday 14 March 2024, if required.	Registration and seating: <b>9:00am</b>  Event start: <b>9:30am</b>	The hearing will be a blended event at:  Murray Edwards College, Huntingdon Road, Cambridge CB3 0DF  and  By virtual means using Microsoft Teams  Instructions on how to join will be provided in advance to those who have registered.
If the above hearing is no longer required then notification will be published as soon as practicable on the <a href="#">project webpage</a> of the National Infrastructure Planning website, providing reasonable notice to Interested Parties of the decision to cancel.			

### Applicant's notification duties

The Applicant is reminded of its duty to notify and publicise hearings under Rule 13(6) and 13(7) of The Infrastructure Planning (Examination Procedure) Rules 2010.

### Purpose of hearings

The Planning Inspectorate's [Advice Note 8.5: The Examination: hearings and site inspections](#) provides information about the purpose of hearings and site inspections.

### Registration and requests to participate in the hearing

You must register using the [Event Participation Form](#) by **5 March 2024** if you intend to participate in the hearing and provide all the information requested.

It may not be possible to participate on the day if you have not registered. Any request to participate should include the following information:

- Name and unique reference number (found at the top of any letter or email from the Planning Inspectorate);
- email address (if available) and contact telephone number;
- name and unique reference number of any person/organisation that you are representing (if applicable);



- for blended events, confirmation of whether you will participate virtually or in-person;
- confirmation of the hearing you wish to participate in, the agenda item(s) on which you wish to speak and/or brief details of the topic(s) that you would like to raise;
- for Compulsory Acquisition hearings, the plot number(s) of the relevant land provided in the Book of Reference and the Land Plans; and
- the Examination Library reference number (with paragraph/page number where appropriate) of any documents you wish to refer to.

Joining instructions for the virtual part of the hearing will be issued by the Case Team by email shortly before the hearing date.

## **Observe the hearing:**

If you simply wish to observe the hearing, then you can:

- Watch a livestream of the event - a link to the livestream will be made available on the project webpage shortly before the event is scheduled to begin; and/or
- Watch the recording of the event which will be published on the project webpage shortly after the event has finished.
- Attend the physical event at the venue, please register using the [Event Participation Form](#) to allow us to ensure adequate seating.

Please contact the Case Team if you require any support to attend the hearing, either virtually or in person.

## **Hearing Agenda**

The agenda and any detailed arrangements for the hearing will be published on the project webpage before the hearing. However, the actual agenda on the day of each hearing may be subject to change at the ExA's discretion.

## **Procedure at Hearings and Post Hearing submissions**

The procedure to be followed at hearings is set out in The Infrastructure Planning (Examination Procedure) Rules 2010.

Participation in a hearing will be subject to the ExA's powers of control. It is for the ExA to determine how the hearing will be conducted, including the time allowed at the hearing for the making of a person's representations. The hearing will be managed in the interests of ensuring fair access to the hearing for all parties, and to ensure that the submissions of all invited persons are fully heard within the allotted time. For Issue Specific Hearings, Interested Parties (IPs) may be invited to make oral representations at the hearing on the specific issues being examined at the hearing as set out in the agenda.

All hearings are recorded. The recordings and transcripts will be made available on the [project webpage](#) as soon as practicable following the hearing. The recordings allow any member of the public who is interested in the application and the Examination to find out what has been discussed at a hearing. It is therefore important to note that anyone speaking at the hearing will need to introduce themselves, including any organisation or groups that they represent, each time they



# The Planning Inspectorate

speak to ensure that someone listening to the recording after the hearing is clear who was speaking.

As the recordings are retained and published, they form a public record that can contain personal information to which the General Data Protection Regulation (GDPR) applies. Please refer to our [Privacy Notice](#) for further information. Participants must do their best to avoid making public any information which they would otherwise wish to be kept private and confidential. If there is a need to refer to such information, it should be in written form. Although this will also be published, personal and private content can be redacted or removed before it is made publicly available. Any person who is unclear on this point should ask the Case Team for guidance before they place personal and private information into the public domain. The Planning Inspectorate's practice is to publish the recordings and transcripts and retain them for a period of five years from the Secretary of State's decision on the Development Consent Order (DCO). If you actively participate in the hearing, it is important that you understand that you will be recorded and that the recording and transcript will be made available in the public domain.

The evidence presented orally at hearings should be included in post hearing submissions and submitted at the relevant deadline in the [Examination timetable](#).



## Annex B - Notification of Accompanied Site Inspection (ASI)

We write to advise you that an ASI will be held on **Tuesday 12 March 2024** in line with the itinerary at **Annex C**.

Event	Date	Time	Meeting Place
ASI	Tuesday 12 March 2024	Meeting time: <b>11:45am</b>  Safety briefing from the Applicant and introduction by the ExA: <b>12:00pm</b>	Cambridge Waste Water Treatment Plant Main Entrance 18 Cowley Rd Cambridge CB4 0DL

Register by: **5 March 2024** using the [Event Participation Form](#)

**The ASI is not an opportunity to provide any oral representations on the project or discuss evidence. It is an opportunity for the ExA to observe the physical features that can be seen on, or from, the site. Participants may be invited by the ExA to point out specific features of interest.**

Further information about site inspections can be found in the Planning Inspectorate's [Advice note 8.5](#).

**Please let us know in advance if you have any additional requirements.** If you have a mobile phone, please provide the number in the event that we need to contact you on the day.

Attendees must arrive at the meeting place by **11:45am** to receive a compulsory safety briefing by the Applicant and introductory remarks from the Planning Inspectorate which will commence promptly at **12:00pm**. Attendees may not be able to join the event if arriving late. The ASI will commence as soon as possible after these statements have been made. If weather conditions make the inspection unviable, attendees will be notified as soon as possible by the Case Team.

The inspection may include some walking on uneven or wet ground. The Planning Inspectorate therefore advises attendees to wear clothing that is appropriate for the weather, and sturdy footwear.

For logistical and safety reasons the number of attendees may be limited. Priority will be afforded to the Planning Inspectorate staff, the Applicant, local authorities and relevant statutory parties.

### Cancellations

In the event that the ASI is cancelled we shall endeavour to contact attendees beforehand, but we ask that you regularly check the [project webpage](#). You may wish to sign up for [email updates](#) to receive automatic updates.



## Annex C - Accompanied Site Inspection (ASI) Itinerary and Route

The ASI will be held at:

Cambridge Waste Water Treatment Plant  
Main Entrance  
18 Cowley Rd  
Cambridge  
CB4 0DL

### Car Parking

Car parking will be available through the main entrance following the route mapped below. Where required additional overflow parking will be available, someone will be available on the day to direct individuals to the overflow parking.





## Itinerary

ID	Location
	Attendees arrive from: <b>11:45am</b>
	Safety briefing from the Applicant and introduction by the ExA: <b>12:00pm</b>
1.	Terminal Pumping Station & Inlet Structure
2.	Iron Salt Dosing
3.	Primary Settlement Tanks
4.	Storm Tanks, Storm Lagoon, Amenity Block
5.	Stream D forward feed pumping station
6.	Disused trickling filters
7.	Sludge Blending Tanks & Drum Thickeners
8.	Combined Heat and Power (CHP) Plant
9.	Monsal Plant
10.	Disused humus tanks
11.	Sand Filter
12.	Storm Lagoon
13.	Activated Sludge Process structures
14.	Final Settlement Tanks
15.	Final Effluent Outfall Point within the WWTP
16.	Transfer tunnel construction area temporary compounds (Work No.28)
17.	Final Settlement Tanks
18.	Innovation Centre
19.	Activated Sludge Process structures
20.	Stream C distribution chamber
21.	Washwater System
22.	Sludge Thickening Building
23.	Digesters
24.	Disused humus tanks
25.	Centrifuges
26.	Cake Storage
27.	Sludge Thickening Building
28.	Sludge Import Area
29.	Primary Settlement Tanks
30.	Disused trickling filters
31.	Interception and first construction shaft (Work No. 18)
32.	Existing rising main diversions (Work No.17)
33.	Milton House & the Stables
	Finish <b>14.30pm</b> (approximately)





## Route



Client 						Title Cambridge Waste Water Treatment Plant Relocation Project Accompanied Site Inspection - Route			Scale at A3 1:5,000		
Rev	Date	Drawn	Description	Ch'k'd	App'd	Drawing Number			Security	Status	Rev
P1	05/10/23	SS	For Information	KB	KB	Appendix B			STD	PRE	01



## Annex D - Health and Safety Guidelines

A Health and Safety Risk Assessment will be carried out for the Accompanied Site Inspection (ASI). All attendees will be required to undergo a site induction which will highlight the main health and safety considerations, prior to entry into the Cambridge Waste Water Treatment Plant. However, we request you ensure that:

- You remain with the site guides at all times
- You pay attention to the health and safety briefing
- You act with due care and attention whilst on site
- You do not act in a way that could harm yourself or others
- If you have any questions please speak to one of the Anglian Water Services Ltd guide team who will help you

The existing Cambridge Waste Water Treatment Plant is an operational site and there are a number of Dangerous Substances and Explosive Atmospheres Regulations (DSEAR) locations and confined spaces which require specialist training and Personal Protective Equipment (PPE) to enter. Access to these locations is not permitted and therefore these locations will be viewed from either the boundaries of the plant or the boundary of the DSEAR zone. All attendees will be required to follow the instruction of the operational staff in terms of not accessing restricted areas.

The following PPE is mandatory when accessing the Cambridge Waste Water Treatment Plant and will be provided where needed:

- Lace-up safety boots
- High viz coat or jacket
- Hand, eye and ear protection
- No shorts or skirts

The health and safety of employees and visitors is of the highest importance to Anglian Water Services Limited. Failure to comply with the health and safety guidelines will result in individuals either being unable to participate in the ASI or being asked to leave the site.

First Aid	A basic first aid kit and first aider are located in the operational office. A defibrillator device is also located here.
Emergency	Speak to guide team who will contact the appropriate responder.
Nearest Hospital	Addenbrookes Hospital, Hills Road, Cambridge, CB2 0QQ

### Fire & Emergency Procedure

The Site Induction will cover the fire & emergency procedure for the site. The Anglian Water Services Limited team accompanying attendees will direct the group to the appropriate area should an incident occur.

Toilet facilities will be available in Milton House for attendees to use during the ASI.



## Annex E - Examination Timetable as amended by Rule 8(3) of the Infrastructure Planning (Examination Procedure) Rules 2010.

The Examining Authority (ExA) is under a duty to complete the Examination of the application by the end of the period of six months beginning with the day after the close of the Preliminary Meeting. The ExA may close the Examination before the end of the six-month period if it is satisfied that all relevant matters have been addressed and discussed.

The Examination of the application primarily takes the form of the consideration of written submissions. The ExA will also consider any oral representations made at any hearings.

Documents only need to be submitted where they are new or updated. All updated documents must be provided in two versions: one with tracked changes and the second clean, without tracks. Please provide a cover letter to summarise which documents have been amended.

Item	Matters	Date
1	<b>Procedural Deadline A (PDA)</b> <ul style="list-style-type: none"><li>Notification of wish to speak at the Preliminary Meeting</li><li>Notification of wish to speak at the Open Floor Hearing</li><li>Notification of wish to speak at Hearings on 18 October 2023</li><li>Applicant's proposed itinerary for an Accompanied Site Inspection (ASI)<sup>1</sup></li></ul>	<b>Tuesday 10 October 2023</b>
2	<b>Preliminary Meeting (PM)</b>	<b>9:30am Tuesday 17 October 2023</b>
3	<b>Open Floor Hearing 1</b>	<b>2:00pm Tuesday 17 October 2023</b>
4	<b>Issue Specific Hearing 1</b> <ul style="list-style-type: none"><li>draft Development Consent Order (dDCO)</li></ul>	<b>9:30am Wednesday 18 October 2023</b>
5	<b>Issue Specific Hearing 2</b> <ul style="list-style-type: none"><li>The principle of the Proposed Development</li></ul>	<b>2:00pm Wednesday 18 October 2023</b>
6	<b>Issue by the ExA of:</b> <ul style="list-style-type: none"><li>Examination Timetable</li><li>ExA's First Written Questions (ExQ1)</li></ul>	<b>As soon as practicable following the Preliminary Meeting</b>

<sup>1</sup> When suggesting locations, please have regard to the places already visited by the ExA on any Unaccompanied Site Inspections (USIs) it undertakes. Suggestions must explain why the location needs to be visited, information about whether the location can be accessed or seen using public rights of way or publicly accessible land, and what access arrangements would need to be made.



7	<p><b>Deadline 1 (D1)</b></p> <p>Deadline for receipt by the ExA of:</p> <ul style="list-style-type: none"><li>• Written Representations (WR) (including summaries of all WR exceeding 1500 words)</li><li>• Responses to ExA's ExQ1</li><li>• Comments on Relevant Representations (RR)</li><li>• Written summaries of oral submissions made at any hearings</li><li>• Comments on the Applicant's change request</li><li>• Comments on the Applicant's proposed ASI itinerary received at PDA</li><li>• Notification of wish to attend an ASI</li><li>• Notification of wish to speak at an Open Floor Hearing</li><li>• Notification of wish to speak at a Compulsory Acquisition Hearing</li><li>• Notification by any Statutory Parties who have not submitted a RR of their wish to be considered as an Interested Party</li><li>• Comments on any updated application documents</li><li>• Responses to any further information requested by the ExA for this deadline</li></ul> <p><b>From Local Authorities</b></p> <ul style="list-style-type: none"><li>• Local Impact Report (LIR)</li></ul> <p><b>From the Applicant</b></p> <ul style="list-style-type: none"><li>• An updated dDCO</li><li>• A Schedule of Changes to the dDCO</li><li>• Updated Explanatory Memorandum (EM)</li><li>• An application documents tracker</li><li>• Updated Book of Reference (BoR)</li><li>• Updated Schedule of Changes to the BoR</li><li>• The Compulsory Acquisition (CA) Schedule</li><li>• Initial Statements of Common Ground (SoCG) requested by ExA</li><li>• Initial Principal Areas of Disagreement Statement (PADS)</li></ul>	<p><b>Monday 20 November 2023</b></p>
8	<p><b>Deadline 2 (D2)</b></p> <p>Deadline for receipt by the ExA of:</p> <ul style="list-style-type: none"><li>• Comments on WR</li><li>• Responses to comments on RR</li><li>• Comments on responses to ExA's ExQ1</li><li>• Comments on LIR</li><li>• Comments on any submissions received at D1</li><li>• Responses to any further information requested by the ExA for this deadline</li></ul>	<p><b>Wednesday 6 December 2023</b></p>



	<p><b>From the Applicant</b></p> <ul style="list-style-type: none"><li>• Updated proposed ASI itinerary</li><li>• An updated dDCO</li><li>• An updated Schedule of Changes to the dDCO</li><li>• Updated EM</li><li>• An updated application documents tracker</li><li>• Updated BoR</li><li>• Schedule of Changes to the BoR</li><li>• An updated CA Schedule</li><li>• Progressed SoCG</li><li>• Updated PADS</li></ul>	
<b>9</b>	<p><b>Deadline 3 (D3)</b></p> <p>Deadline for receipt by the ExA of:</p> <ul style="list-style-type: none"><li>• Responses to comments on WR</li><li>• Responses to comments on LIR</li><li>• Comments on any submissions received at D2</li><li>• Responses to any further information requested by the ExA for this deadline</li></ul> <p><b>From the Applicant</b></p> <ul style="list-style-type: none"><li>• An updated dDCO</li><li>• An updated Schedule of Changes to the dDCO</li><li>• Updated EM</li><li>• An updated application documents tracker</li><li>• Updated BoR</li><li>• Schedule of Changes to the BoR</li><li>• An updated CA Schedule</li><li>• Progressed SoCG</li><li>• Updated PADS</li><li>• Updated draft s106 agreements</li></ul>	<b>Monday 18 December 2023</b>
<b>10</b>	<p><b>Week reserved for Hearings and ASI (if required)</b></p> <ul style="list-style-type: none"><li>• Further Issue Specific Hearing(s)</li><li>• Compulsory Acquisition Hearing(s)</li><li>• Further Open Floor Hearing(s)</li><li>• ASI</li></ul>	<b>w/c 8 January 2024</b>
<b>11</b>	<p><b>Deadline 4 (D4)</b></p> <p>Deadline for receipt by the ExA of:</p> <ul style="list-style-type: none"><li>• Written summaries of oral submissions made at any hearings</li><li>• Comments on any submissions received at D3</li><li>• Responses to any further information requested by the ExA for this deadline</li></ul> <p><b>From the Applicant</b></p> <ul style="list-style-type: none"><li>• An updated dDCO</li></ul>	<b>Monday 22 January 2024</b>



	<ul style="list-style-type: none"><li>• An updated Schedule of Changes to the dDCO</li><li>• Updated EM</li><li>• An updated application documents tracker</li><li>• Updated BoR</li><li>• Schedule of Changes to the BoR</li><li>• An updated CA Schedule</li><li>• Progressed SoCG</li><li>• Updated PADS</li></ul>	
12	<b>Publication by the ExA of:</b> <ul style="list-style-type: none"><li>• ExA's Second Written Questions (ExQ2) (if required)</li></ul>	<b>Wednesday 31 January 2024</b>
13	<b>Deadline 5 (D5)</b> Deadline for receipt by the ExA of: <ul style="list-style-type: none"><li>• Responses to ExQ2 (if required)</li><li>• Comments on any submissions received at D4</li><li>• Responses to any further information requested by the ExA for this deadline</li></ul> <b>From the Applicant</b> <ul style="list-style-type: none"><li>• An updated dDCO</li><li>• An updated Schedule of Changes to the dDCO</li><li>• Updated EM</li><li>• An updated application documents tracker</li><li>• Updated BoR</li><li>• Schedule of Changes to the BoR</li><li>• An updated CA Schedule</li><li>• Progressed SoCG</li><li>• Updated PADS</li></ul>	<b>Monday 19 February 2024</b>
14	<b>Publication by the ExA of:</b> <ul style="list-style-type: none"><li>• The ExA's schedule of changes to the dDCO (if required)</li><li>• Report on Implications for European Sites (RIES) (if required)</li></ul>	<b>Tuesday 5 March 2024</b>
15	<b>Week reserved for hearings if required:</b> <ul style="list-style-type: none"><li>• Further Issue Specific Hearing(s)</li><li>• ASI</li></ul>	<b>w/c 11 March 2024</b>
16	<b>Publication by the ExA of:</b> <ul style="list-style-type: none"><li>• ExA's Third Written Questions (ExQ3) (if required)</li></ul>	<b>Thursday 21 March 2024</b>
17	<b>Deadline 6 (D6)</b> Deadline for receipt by the ExA of:	<b>Tuesday 2 April 2024</b>



	<ul style="list-style-type: none"><li>• Responses to ExQ3 (if required)</li><li>• Comments on the ExA's proposed schedule of changes to the dDCO (if required)</li><li>• Updated EM</li><li>• Comments on the RIES (if required)</li><li>• Final draft s106 agreements</li><li>• Written summaries of oral submissions made at any hearings</li><li>• Comments on any submissions received at D5</li><li>• Responses to any further information requested by the ExA for this deadline</li></ul>	
<b>18</b>	<p><b>Deadline 7 (D7)</b></p> <p>Deadline for receipt by the ExA of:</p> <ul style="list-style-type: none"><li>• Closing submissions</li><li>• Comments on any submissions received at D6</li><li>• Responses to any further information requested by the ExA for this deadline</li></ul> <p><b>From the Applicant</b></p> <ul style="list-style-type: none"><li>• A finalised and validated version of the dDCO</li><li>• A finalised Schedule of Changes to the dDCO</li><li>• Finalised EM</li><li>• A finalised application documents tracker</li><li>• Finalised BoR</li><li>• Final Schedule of Changes to the BoR</li><li>• Finalised CA Schedule</li><li>• Finalised SoCG</li><li>• Finalised PADS</li><li>• Finalised Statement of Reasons</li><li>• Completed s106 agreements</li></ul>	<b>Friday 12 April 2024</b>
<b>19</b>	<p><b>Deadline 8 (D8)</b></p> <p>Deadline for receipt by the ExA of:</p> <ul style="list-style-type: none"><li>• Responses to any further information requested by the ExA for this deadline</li></ul> <p>The ExA must complete the Examination within six months.</p>	<b>Wednesday 17 April 2024</b>