



National Infrastructure Planning
Temple Quay House
2 The Square
Bristol, BS1 6PN

Customer Services: 0303 444 5000

email: [Cambridgewwtprp@
planninginspectorate.gov.uk](mailto:Cambridgewwtprp@planninginspectorate.gov.uk)

All Interested Parties, Statutory Parties and
any Other Person invited to the Preliminary
Meeting

Your Ref:

Our Ref: WW010003

Date: 24 October 2023

Planning Act 2008 – Section 89 and The Infrastructure Planning (Examination Procedure) Rules 2010 – Rules 8 and 9

Application by Anglian Water Services Limited for an Order Granting Development Consent for the Cambridge Waste Water Treatment Plant Relocation project

Examination Timetable and procedure

This letter (the Rule 8 letter) provides important information about the Examination of this application. The letter includes:

- An invitation to submit Written Representations
- The Examination Timetable
- The publication of the Examining Authority's (ExA) written questions
- Procedural Decisions made by the ExA
- Information about Hearings and Accompanied Site Inspections
- Information about the availability of Examination Documents
- Guidance on submitting documents

All documentation associated with this Examination, including a note of the Preliminary Meeting and the recording of that meeting, can be viewed under the [Documents tab](#) on the [project webpage](#) of the National Infrastructure Planning website.

The Examination Timetable

We have made a Procedural Decision about the way the application will be examined. The final Examination Timetable is attached at **Annex A** to this letter.

The Examination Timetable replaces the draft timetable that was included in our [Rule 6 letter](#). In finalising the Examination Timetable, we have sought to accommodate requests

and suggestions made orally or in writing to the Preliminary Meeting. A list of the main changes we made to the draft Examination Timetable is set out at **Annex B** to this letter.

Please note that the Examination Timetable contains a number of Deadlines for receipt of information by the Planning Inspectorate. All Deadlines are at 23:59 on the date specified. Please ensure submissions arrive by the Deadline. If you do not make your submissions by the dates specified in the timetable, we may disregard them.

We request that all Interested Parties make their submissions using the [Make a submission tab](#) on the project webpage on or before the applicable Deadline. **Annex E** to this letter provides further information about using the [Make a submission tab](#).

If we consider it necessary to vary the Examination Timetable during the Examination, notification will be sent to Interested Parties, Statutory Parties and Other Persons invited to the Preliminary Meeting. The changes will be published on the [project webpage](#).

Written Representations

All Interested Parties are now invited to submit Written Representations and any comments on the Relevant Representations already submitted. These should be submitted by Deadline 1, **Monday 20 November 2023**, in the Examination Timetable.

Written Representations can cover any relevant matter and are not restricted to the matters set out in our Initial Assessment of Principal Issues or to the content of our written questions.

Any person, other than the Applicant, who submits a Written Representation must identify those parts of the application with which they agree and those parts with which they do not agree, explaining the reasons why. Interested Parties should also provide with their Written Representations any data, methodology and assumptions used to support their submissions to avoid delays in the Examination (see paragraph 74 of [Planning Act 2008: Guidance for the examination of applications for development consent](#)).

We have requested further types of written submissions at various points in the Examination (see **Annex A**).

Any Written Representations and any further written submissions requested during the Examination, that exceed 1500 words, should also be accompanied by a summary which should not exceed 10% of the original text. The summary should set out the key facts of the written submission and must be representative of the submission made.

Representations **must not include hyperlinks** to documents/evidence hosted on third party websites. Please see the Planning Inspectorate's [Advice Note 8.4: The Examination](#) for further information about Written Representations.

Examining Authority's Written Questions

We have prepared written questions (ExQ1) about the application and the representations received so far. These questions are published on the project webpage and can be accessed at the following link:

[Examining Authority's First Written Questions \(ExQ1\)](#)

Responses to ExQ1 must be provided by Deadline 1, **Monday 20 November 2023**, in the Examination Timetable.

If you require an editable Microsoft Word version of ExQ1, please [contact the Case Team](#).

Other Procedural Decisions made by the Examining Authority

Annex B to this letter contains important details and clarifications about other Procedural Decisions we made at, or following, the Preliminary Meeting. These include:

Format of Examination Events

We may use both blended (part in-person and part virtual) and fully virtual events. We will confirm the format of any hearings when we provide formal notification of each hearing at least 21 days in advance of it taking place.

Hearings and Site Inspections

As explained in our [Rule 6 letter](#) and at the Preliminary Meeting, the Examination will principally be a written process (see [Advice Note 8.4: The Examination](#)), supplemented where necessary by various types of hearings (see [Advice Note 8.5: Hearings and site inspections](#) and [Advice Note 8.6: Virtual Examination events](#)).

On this basis the Examination Timetable at **Annex A** to this letter includes periods of time reserved for any hearings to be held, and we will notify all Interested Parties of any hearings scheduled as part of the Examination at least 21 days in advance of them taking place. That notification will include a Deadline for Interested Parties to inform the Planning Inspectorate if they wish to participate at the notified hearing(s).

We will also undertake site inspections. Where we are able to view the site from public land we are likely to do this unaccompanied and a note of the site inspection will be published on the project webpage. The Examination Timetable also reserves time for us to undertake an Accompanied Site Inspection (ASI) in the week commencing **8 January 2023**. We will consider each suggested site location, including those provided in the [Applicant's draft itinerary](#), to determine if it could be viewed from public land on an unaccompanied basis or if it is necessary to view it on an accompanied basis. We will also consider if it would be appropriate to make arrangements for access only to be provided to specific sites such that they could be inspected as part of an Unaccompanied Site Inspection on an access required basis.

Annex C provides details about what Interested Parties should include in a request to be heard at a hearing, and the procedure that will be followed at hearings. It also provides important information about the Accompanied Site Inspection and attendance at the inspection.

Managing Examination correspondence



Given the volume and frequency of letters the Planning Inspectorate needs to send to Interested Parties during an Examination, we aim to communicate with people by email as electronic communication is more environmentally friendly and cost effective for the taxpayer.

If you have received a letter from the Planning Inspectorate but are able to receive communications by email, please [contact the Case Team](#).

As the Examination process makes substantial use of electronic documents, it will be useful for you to become familiar with the [project webpage](#).

A [Make a submission tab](#) is available on the website which provides a portal through which parties should make written submissions at relevant deadlines during the Examination. Further information about the 'Make a submission' portal is provided at **Annex E** to this letter.

There is also a function on the right-hand side of the project webpage called 'E-mail updates'. This provides you with an opportunity to register to receive automatic e-mail updates at key stages during the Examination.

Your status in the Examination

You have received this letter because you fall within one of the groups described in the Planning Inspectorate's document [What is My Status in the Examination?](#)

If your reference number begins with '2003', '2004', 'CWWT-AFP', 'CWWT-S57', 'CWWT-APL' you are in Group A.

If your reference number begins with 'CWWT-SP' you are in Group B.

If your reference number begins with 'CWWT-OP' you are in Group C.

The meaning and purpose of those groups are explained in document [What is My Status in the Examination?](#). If having read this document you are still unsure about your status, please [contact the Case Team](#).

Awards of costs

All parties will normally be expected to meet their own costs. Costs can be awarded against a party who has acted unreasonably and has caused the party applying for the award of costs to incur unnecessary or wasted expense during the Examination. You should be aware of the relevant costs guidance [Awards of costs: examinations of applications for development consent orders](#).

Management of information

Information, including representations, submitted in respect of this Examination (if accepted by the Examining Authority) and a record of any advice which has been provided by the Planning Inspectorate is published on the [project webpage](#).

Examination Documents can also be viewed electronically at the locations listed in **Annex D** to this letter.

Please note that in the interest of facilitating an effective and fair Examination, it is necessary to publish some personal information. To find out how we handle your personal information please view our [Privacy Notice](#).

We look forward to working with all parties in the Examination of this application.

Yours faithfully

Alex Hutson

Lead Member of the Examining Authority

Annexes

- A** Examination Timetable
- B** Procedural Decisions made by the ExA
- C** Arrangements for Hearings
- D** Availability of Examination Documents
- E** Submission of documents

This communication does not constitute legal advice.
Please view our [Privacy Notice](#) before sending information to the Planning Inspectorate.

Examination Timetable

The Examining Authority (ExA) is under a duty to complete the Examination of the application by the end of the period of six months beginning with the day after the close of the Preliminary Meeting. The ExA may close the Examination before the end of the six-month period if it is satisfied that all relevant matters have been addressed and discussed.

The Examination of the application primarily takes the form of the consideration of written submissions. The ExA will also consider any oral representations made at any hearings.

Documents only need to be submitted where they are new or updated. All updated documents must be provided in two versions: one with tracked changes and the second clean, without tracks. Please provide a cover letter to summarise which documents have been amended.

Item	Matters	Date
1	Procedural Deadline A (PDA) <ul style="list-style-type: none"> • Notification of wish to speak at the Preliminary Meeting • Notification of wish to speak at the Open Floor Hearing • Notification of wish to speak at Hearings on 18 October 2023 • Applicant's proposed itinerary for an Accompanied Site Inspection (ASI)¹ 	Tuesday 10 October 2023
2	Preliminary Meeting (PM)	9:30am Tuesday 17 October 2023
3	Open Floor Hearing 1	2:00pm Tuesday 17 October 2023
4	Issue Specific Hearing 1 <ul style="list-style-type: none"> • draft Development Consent Order (dDCO) 	9:30am Wednesday 18 October 2023
5	Issue Specific Hearing 2 <ul style="list-style-type: none"> • The principle of the Proposed Development 	2:00pm Wednesday 18 October 2023
6	Issue by the ExA of: <ul style="list-style-type: none"> • Examination Timetable • ExA's First Written Questions (ExQ1) 	As soon as practicable following the Preliminary Meeting

¹ When suggesting locations, please have regard to the places already visited by the ExA on any Unaccompanied Site Inspections (USIs) it undertakes. Suggestions must explain why the location needs to be visited, information about whether the location can be accessed or seen using public rights of way or publicly accessible land, and what access arrangements would need to be made.

7	<p>Deadline 1 (D1)</p> <p>Deadline for receipt by the ExA of:</p> <ul style="list-style-type: none"> • Written Representations (WR) (including summaries of all WR exceeding 1500 words) • Responses to ExA's ExQ1 • Comments on Relevant Representations (RR) • Written summaries of oral submissions made at any hearings • Comments on the Applicant's change request • Comments on the Applicant's proposed ASI itinerary received at PDA • Notification of wish to attend an ASI • Notification of wish to speak at an Open Floor Hearing • Notification of wish to speak at a Compulsory Acquisition Hearing • Notification by any Statutory Parties who have not submitted a RR of their wish to be considered as an Interested Party • Comments on any updated application documents • Responses to any further information requested by the ExA for this deadline <p>From Local Authorities</p> <ul style="list-style-type: none"> • Local Impact Report (LIR) <p>From the Applicant</p> <ul style="list-style-type: none"> • An updated dDCO • A Schedule of Changes to the dDCO • Updated Explanatory Memorandum (EM) • An application documents tracker • Updated Book of Reference (BoR) • Updated Schedule of Changes to the BoR • The Compulsory Acquisition (CA) Schedule • Initial Statements of Common Ground (SoCG) requested by ExA • Initial Principal Areas of Disagreement Statement (PADS) 	<p>Monday 20 November 2023</p>
8	<p>Deadline 2 (D2)</p> <p>Deadline for receipt by the ExA of:</p> <ul style="list-style-type: none"> • Comments on WR • Responses to comments on RR • Comments on responses to ExA's ExQ1 • Comments on LIR 	<p>Wednesday 6 December 2023</p>

	<ul style="list-style-type: none"> • Comments on any submissions received at D1 • Responses to any further information requested by the ExA for this deadline <p>From the Applicant</p> <ul style="list-style-type: none"> • Updated proposed ASI itinerary • An updated dDCO • An updated Schedule of Changes to the dDCO • Updated EM • An updated application documents tracker • Updated BoR • Schedule of Changes to the BoR • An updated CA Schedule • Progressed SoCG • Updated PADS 	
9	<p>Deadline 3 (D3)</p> <p>Deadline for receipt by the ExA of:</p> <ul style="list-style-type: none"> • Responses to comments on WR • Responses to comments on LIR • Comments on any submissions received at D2 • Responses to any further information requested by the ExA for this deadline <p>From the Applicant</p> <ul style="list-style-type: none"> • An updated dDCO • An updated Schedule of Changes to the dDCO • Updated EM • An updated application documents tracker • Updated BoR • Schedule of Changes to the BoR • An updated CA Schedule • Progressed SoCG • Updated PADS • Updated draft s106 agreements 	Monday 18 December 2023
10	<p>Week reserved for Hearings and ASI (if required)</p> <ul style="list-style-type: none"> • Further Issue Specific Hearing(s) • Compulsory Acquisition Hearing(s) • Further Open Floor Hearing(s) • ASI 	w/c 8 January 2024
11	<p>Deadline 4 (D4)</p> <p>Deadline for receipt by the ExA of:</p>	Monday 22 January 2024

	<ul style="list-style-type: none"> • Written summaries of oral submissions made at any hearings • Comments on any submissions received at D3 • Responses to any further information requested by the ExA for this deadline <p>From the Applicant</p> <ul style="list-style-type: none"> • An updated dDCO • An updated Schedule of Changes to the dDCO • Updated EM • An updated application documents tracker • Updated BoR • Schedule of Changes to the BoR • An updated CA Schedule • Progressed SoCG • Updated PADS 	
12	<p>Publication by the ExA of:</p> <ul style="list-style-type: none"> • ExA's Second Written Questions (ExQ2) (if required) 	Wednesday 31 January 2024
13	<p>Deadline 5 (D5)</p> <p>Deadline for receipt by the ExA of:</p> <ul style="list-style-type: none"> • Responses to ExQ2 (if required) • Comments on any submissions received at D4 • Responses to any further information requested by the ExA for this deadline <p>From the Applicant</p> <ul style="list-style-type: none"> • An updated dDCO • An updated Schedule of Changes to the dDCO • Updated EM • An updated application documents tracker • Updated BoR • Schedule of Changes to the BoR • An updated CA Schedule • Progressed SoCG • Updated PADS 	Monday 19 February 2024
14	<p>Publication by the ExA of:</p> <ul style="list-style-type: none"> • The ExA's schedule of changes to the dDCO (if required) • Report on Implications for European Sites (RIES) (if required) 	Tuesday 5 March 2024

15	<p>Week reserved for hearings if required:</p> <ul style="list-style-type: none"> • Further Issue Specific Hearing(s) • Compulsory Acquisition Hearing(s) • Further Open Floor Hearing(s) 	w/c 11 March 2024
16	<p>Publication by the ExA of:</p> <ul style="list-style-type: none"> • ExA's Third Written Questions (ExQ3) (if required) 	Thursday 21 March 2024
17	<p>Deadline 6 (D6)</p> <p>Deadline for receipt by the ExA of:</p> <ul style="list-style-type: none"> • Responses to ExQ3 (if required) • Comments on the ExA's proposed schedule of changes to the dDCO (if required) • Updated EM • Comments on the RIES (if required) • Final draft s106 agreements • Written summaries of oral submissions made at any hearings • Comments on any submissions received at D5 • Responses to any further information requested by the ExA for this deadline 	Tuesday 2 April 2024
18	<p>Deadline 7 (D7)</p> <p>Deadline for receipt by the ExA of:</p> <ul style="list-style-type: none"> • Closing submissions • Comments on any submissions received at D6 • Responses to any further information requested by the ExA for this deadline <p>From the Applicant</p> <ul style="list-style-type: none"> • A finalised and validated version of the dDCO • A finalised Schedule of Changes to the dDCO • Finalised EM • A finalised application documents tracker • Finalised BoR • Final Schedule of Changes to the BoR • Finalised CA Schedule • Finalised SoCG • Finalised PADS • Finalised Statement of Reasons • Completed s106 agreements 	Friday 12 April 2024
19	The ExA must complete the Examination within six months.	Wednesday 17 April 2024

Submission times for Deadlines

The time for submission of documents at any Deadline in the timetable is 23:59 on the relevant Deadline date, unless instructed otherwise by the ExA. Documents received after the relevant deadline are only accepted at the discretion of the ExA and may not be accepted to ensure fairness to all parties.

In the event of more rounds of questions, hearing or deadlines being necessary, the ExA will amend the timetable by way of a letter under Rule 8(3) of The Infrastructure Planning (Examination Procedure) Rules 2010.

Publication dates

All information received will be published on the [project webpage](#) as soon as practicable after the deadlines for submissions.

Hearing agendas

For Issue Specific Hearings and Compulsory Acquisition Hearings the ExA will provide high level information on the purpose of the hearings along with the notification of the hearing to help inform your decision about whether to register to participate. A detailed draft agenda will be made available on the [project webpage](#) in advance of the hearing date. However, the actual agenda on the day of each hearing may be subject to change at the discretion of the ExA. Agendas may not be published for Open Floor Hearings.

Submission times for Deadlines

The time for submission of documents at any Deadline in the timetable is 23:59 on the relevant Deadline date, unless instructed otherwise by the ExA.

Publication dates

All information received will be published on the [project webpage](#) as soon as practicable after the Deadlines for submissions.

Report on the Implications for European Sites (RIES)

Where an applicant has provided a No Significant Effects Report or a Habitats Regulations Assessment (HRA) Report with the application, the ExA may decide to issue a RIES during the Examination. The RIES is a factual account of the information and evidence provided to the ExA on HRA matters during the Examination up to the date of the publication of the RIES, for the purposes of enabling the Secretary of State (SoS), as competent authority, to undertake its HRA. It is not the ExA's opinion on HRA matters. Comments on the RIES will be invited by the ExA and any received will be taken into account as part of the ExA's Recommendation to the relevant SoS.

The Secretary of State may rely on the RIES to meet its obligations under Regulation 63 of The Conservation of Habitats and Species Regulations 2017.

Other Procedural Decisions made by the Examining Authority (ExA)

We have made a number of Procedural Decisions following the Preliminary Meeting:

1. Examination Timetable

The ExA has made the following changes to the Examination timetable.

- Deadline 4 is now Monday 22 January 2024
- Deadline 5 is now Monday 19 February 2024
- Deadline 6 is now Tuesday 2 April 2024
- Provision for comments at Deadline 1 on the Applicant's Change Request which has been accepted by the ExA (see Item 8 below)

2. Examining Authority's Written Questions

Our [written questions \(ExQ1\)](#) have been published alongside this Rule 8 letter. Whilst most of our written questions are directed at specific parties, no other party should feel inhibited or restricted in responding to any question we ask, even if it is directed elsewhere.

Some of our questions are directed to specific Statutory Parties which have not, at the time of writing, confirmed that they wish to become Interested Parties for the purposes of the Examination of the application.

All relevant Statutory Parties are requested to check our Written Questions carefully in order that they may identify and respond to any questions posed to them.

For the avoidance of doubt, Statutory Parties are defined as the parties listed in Schedule 1 to [The Infrastructure Planning \(Interested Parties and Miscellaneous Prescribed Provisions\) Regulations 2015](#). Statutory Parties, including relevant local authorities, that have not already registered to become an Interested Party should consider notifying the ExA of their wish to be considered as an Interested Party, under Section 89(2A)(b) of the Planning Act 2008 as soon as possible.

3. Statements of Common Ground (SoCG)

The Applicant is taking the lead in the preparation of SoCGs and it will aid the smooth running of the Examination if all Interested Parties who are participating in the preparation of SoCGs liaise and co-operate with the Applicant in respect of their production. We set out in **Annex H** of our [Rule 6 letter](#) the SoCGs we request are submitted during the Examination of this application. Final signed versions of the SoCGs listed below are requested to be submitted by the Applicant to Deadline 7, **Friday 12 April 2024**.

Party	Topics to include but not limited to:
A. Cambridgeshire County Council B. Cambridge City Council	<ul style="list-style-type: none"> • As applicable, for its area of responsibility, the matters listed under

<p>C. South Cambridgeshire District Council</p> <p>D. Natural England</p> <p>E. Environment Agency</p> <p>F. Historic England</p> <p>G. National Highways</p> <p>H. Network Rail Infrastructure Limited</p> <p>I. Waterbeach Level Internal Drainage Board</p> <p>J. Swaffham Internal Drainage Board</p> <p>K. Conservators of the River Cam</p> <p>L. National Trust</p> <p>M. Wildlife Trust for Bedfordshire, Cambridgeshire and Northamptonshire</p> <p>N. Cadent Gas Limited</p> <p>O. Cambridge Water</p> <p>P. Eastern Power Networks</p> <p>Q. Save Honey Hill Group</p> <p>R. Waterbeach Development Company LLP</p> <p>S. East of England Ambulance Service Trust (including on behalf of the Fire and Rescue Service)</p> <p>T. SLC Rail</p>	<p>the relevant headings in the ExA's Initial Assessment of Principal Issues.</p> <ul style="list-style-type: none"> • Any matters raised in its Relevant Representation. • The draft Development Consent Order and any relevant articles, requirements and provisions (including protective provisions as applicable). • A summary of matters agreed; and a summary statement of matters not agreed or outstanding. • Details of any supplementary agreements, such as for instance draft Section 106 Agreements. • If a statutory undertaker, impacts on operations. • Any other matters on which agreement might aid the running of the Examination and assist the ExA's recommendation to the Secretary of State.
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All of the SoCGs listed above should cover the Articles and Requirements in the draft Development Consent Order. Any Interested Party seeking that an Article or Requirement is reworded should provide the form of words which are being sought.

The content of SoCGs will help to inform us about the need to hold any Issue Specific Hearings during the Examination, and to enable us and the Applicant to give notice of such hearings at least 21 days in advance of them taking place.

4. Local Impact Reports (LIR)

A LIR is a report in writing giving details of the likely impact of a Proposed Development on a local authority's area (or any part of that area). For more information about the importance and content of LIRs see our [Advice Note One: Local Impact Reports](#).

Local Authorities, defined in section 56A of the Planning Act 2008, are invited to submit LIRs by Deadline 1, **Monday 20 November 2023**.

5. Changes to land interests

When the Applicant becomes aware that there has been a change in ownership, or a new interest, in relevant land the Applicant is requested to make the relevant person aware that they can make a request to the ExA to become an Interested Party under section 102A of the PA2008 by completing the form available on the [project webpage](#). The Examination Timetable includes various Deadlines for the submission of an updated Book of Reference and schedule of changes to the Book of Reference, which should include confirmation that relevant persons have been informed of their rights under section 102A.

6. CA Schedule

The Applicant should provide a CA Schedule having regard to the table template set out in Annex A of the Examining Authority's Written Questions.

7. Additional Submissions

Since the publication of the Rule 6 letter, and in addition to documents submitted by Procedural Deadline A, we have exercised our discretion and made a Procedural Decision to accept Additional Submissions from the following:

Applicant's notification of a change request [AS-006]

North Northamptonshire Council [AS-007]

Applicant's response to the ExA's [procedural decision](#) [AS-008 to AS-136b]

Applicant's change request [AS-137 to AS-168]

Cambridgeshire County Council [AS-169]

8. Change Request

The ExA has made a decision relating to the Applicant's request to make changes to the application. We have decided to **accept** the Applicant's proposed changes to the application into the Examination.

Background

The Applicant [notified](#) the ExA on 21 September 2023 that it intended to submit a request for non-material changes to the application, to which we provided a [response](#). The Applicant subsequently submitted a [formal request](#) for the proposed change on 16 October 2023, which involves a reduction in the Order land and some changes to the type of compulsory acquisition (CA) and temporary possession (TP) powers sought. The affected plots are 069a, 070a and 071a as shown on the Land Plans. The Applicant explained that this is to reduce overlap with the proposed Waterbeach New Town Railway Station and to refine the location of a temporary construction compound.

The question as to whether a change is material or not is for the ExA to determine. Having reviewed the change request, we are satisfied that the proposed change would not result in any greater extent of CA powers and that it would not engage the prescribed procedures of the Infrastructure Planning (Compulsory Acquisition) Regulations 2010. We are also satisfied that it would be unlikely to result in any new or different likely significant effects.

On this basis, we conclude that the proposed change amounts to a non-material change and that we have decided to accept the proposed change into the Examination.

In reaching our decision to accept the proposed changes to the application, we have had regard to paragraphs 109 to 115 of the Department for Communities and Local Government Guidance 'Planning Act 2008: examination of applications for development consent' and the Planning Inspectorate's 'Advice Note 16: How to request a change which may be material'.

The most up to date documents which relate to or incorporate revisions to reflect the accepted change request, can be found in the [Examination Library](#) and comprise the references [AS-137 to AS-168].

Allowance has been made for Interested Parties to comment on the accepted change to the application at Deadline 1 on **20 November 2023**.

Arrangements for hearings

Our Examination will be principally undertaken through the exchange of written submissions however the Examination Timetable reserves periods of time for hearings to be held (if required).

Requests to participate at hearings

Interested Parties are required to notify the Examining Authority (ExA) in writing of their wish to take part in an Open Floor Hearing (OFH) or Compulsory Acquisition Hearing (CAH) on or before Deadline 1, **Monday 20 November 2023**. If no written requests to take part in an OFH or CAH are received by the above Deadline, we are not required to hold such a hearing, although we may choose to do so nonetheless.

If the ExA decides to hold a Hearing the time, date and place of any confirmed hearing will be notified in writing to all Interested Parties, providing at least 21 days' notice.

We may also choose to hold Issue Specific Hearings (ISH) about topics that we think need to be explored orally. The decision to hold an ISH about a particular topic is not connected to how relevant or important we consider an issue or topic to be.

Any request to participate in a hearing should include the following information:

- Name and unique reference number (found at the top of any letter or email from the Planning Inspectorate);
- email address (if available) and contact telephone number;
- name and unique reference number of any person/organisation that you are representing (if applicable);
- for blended events, confirmation of whether you will participate virtually or in-person;
- confirmation of the hearing(s) you wish to participate in, the agenda item(s) on which you wish to speak and/or brief details of the topic(s) that you would like to raise;
- for Compulsory Acquisition Hearings, the plot number(s) of the relevant land provided in the Book of Reference and the Land Plans; and
- the [Examination Library](#) reference number (with paragraph/page number where appropriate) of any documents you wish to refer to.

Procedure at hearings

The Examination will principally be a written process (see the Planning Inspectorate's [Advice Note 8.4: The Examination](#)), supplemented where necessary by various types of hearings. Please refer to the [Advice Note 8.5: Hearings and site inspections](#) and [Advice Note 8.6: Virtual Examination events](#) as these provide important information about hearing procedures.

The procedure to be followed at hearings is set out in Rule 14 of The Infrastructure Planning (Examination Procedure) Rules 2010. The ExA is responsible for the oral questioning of a person giving evidence and the process affords very limited scope to allow cross-questioning between parties.

Hearing livestream and recording

A link to a livestream for each hearing will be made available on the [project webpage](#) shortly before any hearing is due to open. The livestream is available to anybody who wishes to observe a hearing in real time.

All hearings are recorded, and the recordings will be made available on the [project webpage](#) as soon as practicable after the close of the hearing. The recordings allow any member of the public who is interested in the application and the Examination to find out what has been discussed.

Accompanied Site Inspection (ASI)

Time has been reserved in the Examination Timetable to undertake an ASI in the week commencing 8 January 2024.

As requested in **Annex H** of our [Rule 6 letter](#), comments on the Applicant's proposed ASI and any additional suggestions, including justification, for locations to be included in the ASI are requested by Deadline 1, **Monday 20 November 2023**.

When suggesting locations, please have regard to the places already visited by the ExA during the [unaccompanied site inspections](#) (USI) undertaken on 18 and 19 September.

Suggestions must explain why the location needs to be visited, information about whether the location can be accessed or seen using public rights of way or publicly accessible land, and what access arrangements would need to be made.

We will then review the comments received and the draft itinerary and may make changes to it. Our final itinerary for the ASI will be published on the project webpage on or before 5 December 2023.

ASIs are not an opportunity to comment on the Proposed Development. However, we may invite participants to indicate specific features. For logistical and safety reasons it may be necessary to limit the numbers of persons who accompany us for the whole ASI, however it should be possible for arrangements to be made for Interested Parties (or their representatives) to join the inspection at specified locations within the itinerary.

Availability of Examination Documents

The application documents and Relevant Representations are available to view on the [project webpage](#)

All further documents submitted in the course of the Examination will also be published under the [Documents tab](#) of the project webpage.

The Examination Library

Please refer to the Examination Library (EL) which is accessible by clicking the blue button under the 'Documents' tab. The EL is updated regularly throughout the Examination.

The EL records and provides a hyperlink to:

- Each application document;
- each representation made to the Examination; and
- each Procedural Decision made by the Examining Authority.

Each document is given a unique reference which will be fixed for the duration of the Examination. A hyperlink to each document on the project webpage is also provided. Please use the unique reference numbers applied in the EL when referring to any Examination Documents in any future submissions that you make.

Electronic deposit locations

Documents can be viewed electronically, free of charge, at the electronic deposit location listed in the table below. The opening hours, and availability of equipment set out in the table below may be subject to changes. Please check with the relevant location before you attend.

Local authority	Venue and address	Opening hours	Printing costs
Cambridgeshire	Cambridge Central Library, Grand Arcade, 7 Lion Yard, Cambridge CB2 3QD	Monday, Tuesday, Thursday, and Friday: 9.30am to 6pm Wednesday 9.30am to 7pm Saturday: 10am to 6pm Sunday: 12pm to 4pm	Black and white A4: 20p A3: 40p Colour: A4 75p A3 1.25
Cambridgeshire	Barnwell Road Library 87 Barnwell Road, Cambridge CB5 8RQ	Monday Closed Tuesday 10am to 5pm Weds: 10am to 5pm Thursday: 2pm to 5pm Friday: 2pm to 5pm Saturday: 10am to 1pm Sunday Closed	Black and white A4: 20p A3: 40p Colour A4: 75p

East Cambridgeshire	East Cambridgeshire District Council The Grange, Nutholt Lane, Ely, CB7 4EE	Monday to Thursday: 8.45am to 5pm Friday: 8.45am to 5.30am Bank holidays and weekends: Closed	Black and white Less than 10 A4 or A3 pages: free More than 10 A4 pages: £1.30 plus 10p per copy More than 10 A3 pages: £1.30 plus 20p per copy
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The following locations can provide access to the documents online but do not have printing facilities.

Location	Opening times
Bottisham Library Access Point. Bottisham Village College, Lode Road, Cambridge, CB25 9DL	Tuesday: 6pm to 8pm Thursday: 3pm to 5pm Saturday: 10am to 12pm
Waterbeach Library Community Centre, High Street, Waterbeach, Cambridge CB25 9JU	Monday: 2.45pm to 5pm Tuesday: Closed Wednesday: 2.45pm to 5pm and 6pm to 8pm Friday: 2pm to 5.30pm Saturday: 10am to noon Sunday: Closed
St Peter's Church, St. John's Lane, Horningsea, Cambridge CB25 9JQ	Wednesday: 10am to 3pm Sunday: 10am to 3pm

Submission of documents

The [Make a submission tab](#) is available on the [project webpage](#).

You will need to enter your unique reference number ('Your ref' found at the top your postcard or email from the Planning Inspectorate) beginning '2003', '2004', 'CWWT-AFP', 'CWWT-S57', 'CWWT-APL', 'CWWT-SP' 'CWWT-OP'. If you are making a submission on behalf of another person or organisation, and do not have your own unique reference number, then you should enter the unique reference number of the person or organisation you are representing. If you are not a registered Interested Party then it is at the discretion of the Examining Authority whether or not your submission is accepted.

Submissions will be published on the [project webpage](#) as soon as practicable following the close of the relevant Deadline. For further information about publishing submissions please view our [Privacy Notice](#).

You will be able to submit a document (upload file), make a text representation or both. It is possible to upload multiple files for each individual submission item. Electronic attachments should be clearly labelled with the subject title and not exceed 50MB.

Submissions **must not include hyperlinks** to documents/evidence hosted on a third-party website eg technical reports, media articles etc. See the Planning Inspectorate's [Advice Note 8.4: The Examination](#) for further information about making written submissions. All submissions must be made in a format that can be viewed in full on the National Infrastructure Planning website. Any submissions that exceed 1500 words should also be accompanied by a summary; this summary should not exceed 10% of the original text.

You should select the relevant Deadline for your submission and then, on the next webpage, select the appropriate Submission item as described in the Examination Timetable at **Annex A** to this letter. Please ensure you make a separate submission for each Submission item and **do not duplicate your submission**. If you consider that your submission does not fit the description of any of the Submission items then please select the Submission item 'Other' and ensure that it is titled appropriately.

If you experience any issues when using the [Make a submission tab](#) please contact the Case Team using the contact details at the top of this letter and they will assist.