



Planning Act 2008 – Section 93

Application by London Luton Airport Limited for an Order granting Development Consent for the London Luton Airport Expansion

Agenda for Open Floor Hearing 3 (OFH3)

| Hearing | Date and Time | Location |
|-----------------------------|--|---|
| Open Floor Hearing 3 | Monday 27 November 2023 Hearing starts at 18:30¹ Blended event Venue registration from: 18:00 Virtual registration from: 18:00 ² | Shire Suite, Hilton Garden Inn Luton North, Butterfield Business Park, Hitchin Road, Stopsley, Luton LU2 8DL and By virtual means using Microsoft Teams |

Attendees: **Invited Parties who have pre-registered**

AGENDA

Please note that the following agenda is indicative and may be amended by the Examining Authority (ExA) at the start of the hearing session.

- 1. Welcome, introductions and arrangements for the Hearing**
- 2. Purpose of the Open Floor Hearing**
- 3. Confirmation of those who have notified the ExA of a wish to be heard and the order in which they will be invited to speak**
- 4. Representations by Interested Parties**

Each registered Interested Party (IP) will be invited in turn by the ExA to speak. Following each submission, the ExA may wish to ask the speaker questions.

Speakers will be allocated the following maximum speaking times:

- 3 minutes for individual IPs.
- 5 minutes where one IP speaks on behalf of a number of IPs.
- 8 minutes for membership organisations, formal groups and elected representatives

5. Close of the Open Floor Hearing

¹ If you are joining as an active participant, please follow the joining instructions for the virtual event carefully and connect to the Hearing in good time. In common with traditional Hearings, the event will start on time irrespective of late arrivals, for whom access might not be possible.

² Full instructions on how to join online or by telephone will be provided in advance of the meeting to those who register to participate.

Participation, conduct and management of hearings

Open Floor Hearings (OFHs) give Interested Parties (IPs), who are registered individuals, groups and organisations, the opportunity to raise any matters that they consider important and relevant to the ExA's consideration of the application.

The ExA has read all of the previous submissions and heard the representations made at earlier OFH so there is no need to repeat these. Instead you should use your submission to provide further detail, explanation or evidence to help inform the ExA.

To allow everyone a fair opportunity to be heard, the time limits shown on the agenda will be strictly applied. The ExA will hear from all IPs who have pre-registered a wish to speak at the OFH and who have not spoken at either OFH1 or OFH2. The ExA will then hear from any other IPs who have pre-registered a wish to speak at the OFH. If, on the day, there are IPs who are not registered but who wish to make submissions at the OFH the ExA will use its discretion to hear these, should time permit.

It would also assist the ExA if written summaries of your contributions are submitted by **Deadline 6, Friday 8 December 2023.**

People who have land or rights affected by Compulsory Acquisition or Temporary Possession are Affected Persons and have a right to be heard at a Compulsory Acquisition Hearing (CAH). If you are an Affected Person wishing to speak about your land or rights then a CAH will be the best forum to raise any such issues.

The ExA has asked the Applicant to attend this Hearing. The Applicant may be asked by the ExA to address questions raised by IPs in summary form at the end of the Hearing and in full through written submissions. It is not the purpose of this OFH to enable the Applicant to make its case. Any Applicant responses to IP's oral cases should be made in writing unless invited to respond by the ExA.

The event will be livestreamed (link can be accessed [here](#)). The link will also be posted on the project webpage of the National Infrastructure Planning website closer to the hearing date. IPs and members of the public who wish to observe the hearing can view and listen to the hearing using the livestream, or view and listen to the recording after it has concluded.

Requests to be heard

Anyone wishing to speak at OFH3 who has not already advised the Case Team should do so as soon as possible by emailing LutonAirport@planninginspectorate.gov.uk.

Please note the event is capacity and time limited. If your request cannot be accommodated, then you may be asked to submit your comments in writing.

Event Registration Process

Parties who have registered to speak at the OFH will receive a joining instruction email the day before the hearing. This will include a link to the virtual event on Microsoft Teams and a telephone number should you need to participate by telephone. To enable the hearing to start promptly, those attending virtually should aim to join at the times set out on this agenda to ensure that all virtual attendees can complete the registration process in good time.

Advice

To help you participate effectively, the Planning Inspectorate has published advice:

- [Advice Note 8.5 : The Examination: hearings and site inspections](#)
- [Advice Note 8.6: Virtual examination events](#)

This material includes advice on how to use Teams (our virtual event system) and on protecting your privacy during virtual events.

PARKING AND ARRIVAL INFORMATION

On arrival, please inform hotel reception that you are attending the Luton Airport Hearings and you will be directed to the Shire Suite where the hearings are being held.

Car parking for those attending a hearing will be free provided that on arrival you register your vehicle with the hotel.

If you have driven to the hotel, you **must register your vehicle with reception** using the portal system found at the reception desk. If you have any issues, please contact a member of the hotel reception team who will be able to help you with registering your vehicle.

PLEASE NOTE: Any vehicle that is **NOT registered with the hotel will receive a parking charge of £100.**