

Application by London Luton Airport Limited for an Order Granting Development Consent for the London Luton Airport Expansion project

Agenda for Open Floor Hearing 1 (OFH1):

Hearing	Date and Time	Location
Open Floor Hearing 1	Thursday 10 August 2023 Hearing Starts at 18:30 Registration and seating available at venue from 18:00 and virtual Registration Process from 17:30	Riverside Suite, Venue 360, 20 Gipsy Lane, Luton, LU1 3JH and By virtual means using Microsoft Teams

Attendees: **Invited Parties who have pre-registered**

AGENDA

Please note that the following agenda is indicative and may be amended by the Examining Authority (ExA) at the start of the Hearing session.

- 1. Welcome, introductions and arrangements for the Hearing**
- 2. Purpose of the Open Floor Hearing**
- 3. Confirmation of those who have notified the ExA of a wish to be heard at the Open Floor Hearing and the order in which Interested Parties will be heard**
- 4. Representations by Interested Parties (IPs)**

Each IP who has indicated a wish to speak will be invited in turn by the ExA to speak. Following each submission, the ExA may wish to ask the speaker questions.

Speakers will be allocated the following maximum speaking times:

- 3 minutes for individual IPs.
- 5 minutes where one IP speaks on behalf of a number of IPs.
- 8 minutes for membership organisations and formal groups.

5. Close of the Open Floor Hearing

Participation, conduct and management of hearings

Open Floor Hearings (OFHs) are hearings where Interested Parties (IPs) who are individuals, groups and organisations have the opportunity to raise any matters that they consider are important and relevant to the ExA consideration of the application.

Submissions should be based on your previous representations made in writing. The ExA has read all of these and representations made at the OFH do not need to repeat these, but should provide further detail, explanation or evidence to help inform the ExA.

To allow everyone to have a fair opportunity to be heard, the time limits shown on the agenda will be strictly applied. The ExA will hear from all IPs who have pre-registered to speak at the OFH. If on the day there are individuals who are not registered but who wish to make submissions at the OFH, the ExA will use its discretion to hear these should time permit (please see further information about this below).

Once you have spoken at one OFH you do not have the right to speak again at another. It is important therefore that you use the allotted time well to communicate your message to the ExA.

It would also assist the ExA if written summaries of anything that you say are submitted by **Deadline 1, Tuesday 22 August 2023**.

People who have land or rights affected by Compulsory Acquisition or Temporary Possession are Affected Persons and have a right to be heard at a Compulsory Acquisition Hearing (CAH). If you are an Affected Person wishing to speak about your land or rights then a CAH will be the best forum to raise any such issues.

The ExA has asked the Applicant to attend this Hearing. The Applicant may be asked by the ExA to address questions raised by IPs in summary form at the end of the Hearing and in written submissions. It is not the purpose of these hearings to enable the Applicant to make their case. Any Applicant responses to IP's oral cases will be made in writing unless invited to respond by the ExA.

The event will be livestreamed (link can be accessed [here](#)). The link will also be posted on the project webpage of the National Infrastructure Planning website before the Hearing date. IPs and members of the public who wish to observe the Hearing can view and listen to the Hearing using the livestream, or view and listen to the recording, after it has concluded.

Requests to be Heard

Anyone wishing to speak at OFH1 who has not already advised the Case Team, should do so as soon as possible by emailing LutonAirport@planninginspectorate.gov.uk.

Please note the event is capacity and time limited. If your request cannot be accommodated, then further OFHs may need to be arranged for later in the Examination.

Event Registration Process

Parties who have registered to speak virtually at either OFH will receive a Joining Instruction email the day before the Hearing which will include a link to the virtual event on Microsoft Teams, and a telephone number should they need to participate by telephone. To enable the Hearing to start on time, those attending virtually should aim to join at the times set out on this agenda to ensure that all virtual attendees can complete the Registration Process in good time.

Advice

To help you participate effectively, the Planning Inspectorate has published the following advice:

- Advice Note 8.5 – The Examination: hearings and site inspections (<https://infrastructure.planninginspectorate.gov.uk/legislation-and-advice/advice-notes/advice-note-8-5-the-examination-hearings-and-site-inspections/>)
- Advice Note 8.6 – Virtual Events (<https://infrastructure.planninginspectorate.gov.uk/legislation-and-advice/advice-notes/advice-note-8-6-virtual-examination-events/>)

This material includes advice on how to use Teams (our virtual event system) and on protecting your personal data during virtual events.