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All Interested Parties, Statutory Parties  
invited to the Preliminary Meeting

Your Ref:

Our Ref: TR010063

Date: 14 June 2024

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Dear Sir/ Madam

## **Planning Act 2008 – Section 89 and The Infrastructure Planning (Examination Procedure) Rules 2010 – Rule 8 and 9, 13 and 16**

### **Application by Gloucestershire County Council for an Order Granting Development Consent for the M5 Junction 10 Highways Improvements Scheme**

#### **Examination Timetable and procedure and Notification of Hearings and Notification of Accompanied Site Inspection**

This letter (the Rule 8 letter) provides important information about the Examination of this application. The letter includes:

- The Examination Timetable
- An invitation to submit Written Representations
- A request for Local Impact Reports from Local Authorities
- Other Procedural Decisions made by the ExA
- Notification of Hearings
- Notification of an Accompanied Site Inspection
- Information about Hearings and Accompanied Site Inspections
- Information about the availability of Examination Documents
- Guidance on the use of the 'Make a submission' tab on the project webpage

All documentation associated with this Examination, including a note of the Preliminary Meeting and the recording of that meeting, can be viewed under the [Documents tab](#) on the project webpage of the National Infrastructure Planning website ([project webpage](#)).

#### **The Examination Timetable**

We have made a Procedural Decision about the way the application will be examined. The final Examination Timetable is attached at **Annex A** to this letter.

The Examination Timetable replaces the draft timetable that was included in our [Rule 6 letter](#). In finalising the Examination Timetable, we have sought to accommodate requests and suggestions made orally or in writing to the Preliminary Meeting. A list of the main changes we made to the draft Examination Timetable is set out at **Annex B** to this letter.

Please note that the Examination Timetable contains a number of Deadlines for receipt of information by the Planning Inspectorate. All Deadlines are at 23:59 on the date specified. Please ensure submissions arrive by the Deadline. If you do not make your submissions by the dates specified in the timetable, we may disregard them.

We request that all Interested Parties make their submissions using the [Make a submission tab](#) on the project webpage on or before the applicable Deadline. **Annex E** to this letter provides further information about using the [Make a submission tab](#).

If we consider it necessary to vary the Examination Timetable during the Examination, notification will be sent to Interested Parties and Statutory Parties invited to the Preliminary Meeting. The changes will be published on the [project webpage](#).

## Written Representations

All Interested Parties are now invited to submit Written Representations and any comments on the Relevant Representations already submitted. These should be submitted by **Deadline 1, Tuesday 18 June 2024** in the Examination Timetable.

Written Representations can cover any relevant matter and are not restricted to the matters set out in our Initial Assessment of Principal Issues.

Any person, other than the Applicant, who submits a Written Representation must identify those parts of the application with which they agree and those parts with which they do not agree, explaining the reasons why. Interested Parties should also provide with their Written Representations any data, methodology and assumptions used to support their submissions to avoid delays in the Examination (see paragraph 74 of [Planning Act 2008: Guidance for the examination of applications for development consent](#)).

We have requested further types of written submissions at various points in the Examination (see **Annex A**).

Any Written Representations and any further written submissions requested during the Examination, that exceed 1500 words, should also be accompanied by a summary which should not exceed 10% of the original text. The summary should set out the key facts of the written submission and must be representative of the submission made.

Representations **must not include hyperlinks** to documents/evidence hosted on third party websites. Please see the Planning Inspectorate's [Advice Note 8.4: The Examination](#) for further information about Written Representations.

## Other Procedural Decisions made by the Examining Authority

**Annex B** to this letter contains important details and clarifications about other Procedural Decisions we made at, or following, the Preliminary Meeting. These include:



- Applicant to provide a summary chapter of the ES;
- For the Applicant to complete and maintain a Land Rights Tracker in a format set out in Annex B

## Format of Examination Events

Both blended (part in-person and part virtual) and fully virtual events will form part of the operating model. We remain flexible and will confirm the format of any hearings when we provide formal notification of each hearing at least 21 days in advance of it taking place.

## Notification of hearings and Accompanied Site Inspection

As explained in our Rule 6 letter and at the Preliminary Meeting, the Examination will principally be a written process (see [Advice Note 8.4: The Examination](#)), supplemented where necessary by various types of hearings (see [Advice Note 8.5: Hearings and site inspections](#) and [Advice Note 8.6: Virtual Examination events](#)).

We have made a Procedural Decision to hold the following hearings:

- Issue Specific Hearing 3 (ISH3) on Tuesday 13 August 2024 and Wednesday 14 August 2024 (Blended event)
- Compulsory Acquisition Hearing 1 (CAH1) on Thursday 15 August 2024 (Blended event)
- Accompanied Site Inspection 1 (ASI1) on Friday 16 August 2024

**Annex C** provides details about what Interested Parties should include in a request to be heard at a hearing, and the procedure that will be followed at hearings.

**You must register by completing the [Event Participation Form](#) by Tuesday 30 July 2024 if you intend to participate in any of the hearings and provide all the information requested in Annex C to this letter.**

If you simply wish to observe any of the hearings then you do not need to register as you will be able to either:

1. Attend the physical event to observe the proceedings;
2. watch a livestream of the event. A link to the livestream will be made available on the [project webpage](#) shortly before the event is scheduled to begin.

Alternatively, you can attend the physical hearing at the venue to observe the proceedings; however, to ensure there is adequate seating capacity at the venue we request that you register your attendance to **observe only** by **Tuesday 6 August 2024** using the [Event Participation Form](#). Please note that it may not be possible to participate on the day if you have not registered your wish to speak by **30 July 2024**.

Please note that by attending the event either in person or online you are agreeing to be filmed for the purposes of the online livestream of the event and the recording of the event which will get published on the [project webpage](#). A limited number of seats will be available for observers who wish not to be filmed at the event. Please contact the case



team to notify them if you prefer not to be filmed at the event. A transcript of the event will also be published on the [project webpage](#) after the event.

We have also made a Procedural Decision to hold an Accompanied Site Inspection on **Friday 16 August 2024**.

Important information about the Accompanied Site Inspection and attendance at the inspection is contained within **Annex C** to this letter.

We will consider each suggested site location, including those provided in the [Applicant's draft itinerary](#), to determine if it could be viewed from public land on an unaccompanied basis or if it is necessary to view it on an accompanied basis. We will also consider if it would be appropriate to make arrangements for access only to be provided to specific sites such that they could be inspected as part of an Unaccompanied Site Inspection on an access required basis.

Our final itinerary will be published on **Tuesday 6 August 2024**.

### **Managing Examination correspondence**

Given the volume and frequency of letters the Planning Inspectorate needs to send to Interested Parties during an Examination, we aim to communicate with people by email as electronic communication is more environmentally friendly and cost effective for the taxpayer.

If you have received a letter from the Planning Inspectorate but are able to receive communications by email, please inform the Case Team using the contact details at the top of this letter as soon as possible.

As the Examination process makes substantial use of electronic documents, it will be useful for you to become familiar with the [project webpage](#).

A [Make a submission tab](#) is available on the website which provides a portal through which parties should make written submissions at relevant deadlines during the Examination. Further information about the 'Make a submission' portal is provided at **Annex E** to this letter.

There is also a function on the right-hand side of the project webpage called 'E-mail updates'. This provides you with an opportunity to register to receive automatic e-mail updates at key stages during the Examination.

### **Your status in the Examination**

You have received this letter because you fall within one of the groups described in the Planning Inspectorate's document [What is My Status in the Examination?](#)

If your reference number begins with 'M510', 'M510-0', 'M510-AFP', 'M510-S57' 'M510 - APP' you are in Group A. If your reference number begins with 'M510 -SP' you are in Group B. If your reference number begins with 'M510-OP' you are in Group C. The

meaning and purpose of those groups are explained in the document published at the link above.

If having read this document you are still unsure about your status, please contact the Case Team using the details at the top of this letter.

### **Awards of costs**

All parties will normally be expected to meet their own costs. Costs can be awarded against a party who has acted unreasonably and has caused the party applying for the award of costs to incur unnecessary or wasted expense during the Examination. You should be aware of the relevant costs guidance [Awards of costs: examinations of applications for development consent orders](#).

### **Management of information**

Information, including representations, submitted in respect of this Examination (if accepted by the Examining Authority) and a record of any advice which has been provided by the Planning Inspectorate is published on the [project webpage](#).

Examination Documents can also be viewed electronically at the locations listed in **Annex D** to this letter.

Please note that in the interest of facilitating an effective and fair Examination, it is necessary to publish some personal information. To find out how we handle your personal information please view our [Privacy Notice](#).

We look forward to working with all parties in the Examination of this application.

Yours faithfully

*Edwin Maund*

### **Lead Member of the Examining Authority**

#### **Annexes**

- A** Examination Timetable
- B** Other Procedural Decisions made by the Examining Authority
- C** Notice of hearings and requests to participate
- D** Availability of Examination Documents
- E** Information about the Make a submission tab

This communication does not constitute legal advice.  
Please view our [Privacy Notice](#) before sending information to the Planning Inspectorate.

## Examination Timetable

The Examining Authority (ExA) is under a duty to **complete** the Examination of the application by the end of the period of six months beginning with the day after the close of the Preliminary Meeting.

The Examination of the application primarily takes the form of the consideration of written submissions. The ExA will also consider any oral representations made at hearings.

<b>Item</b>	<b>Matters</b>	<b>Date</b>
<b>1.</b>	<p><b>Procedural Deadline A</b></p> <p>Deadline for receipt by the ExA of:</p> <ul style="list-style-type: none"> <li>• Written submissions on the Examination Procedure, including any submissions about the use of blended methods</li> <li>• Requests to be heard orally at the Preliminary Meeting</li> <li>• Requests to participate in Open Floor Hearing 1 on 4 June 2024 (see Annex E of this letter)</li> <li>• Requests to participate in Issue Specific Hearing 1 on 5 June 2024 (see Annex E of this letter)</li> <li>• Requests to participate in Issue Specific Hearing 2 on 6 June 2024</li> </ul> <p>Suggested locations for site inspections (Accompanied or Unaccompanied), including justification, for consideration by the ExA</p>	<b>Tuesday 28 May 2024</b>
<b>2.</b>	<b>Preliminary Meeting</b>	<b>Tuesday 4 June 2024</b>
<b>3.</b>	<b>Open Floor Hearing 1</b>	<b>Tuesday 4 June 2024</b>
<b>4.</b>	<b>Issue Specific Hearing 1</b>	<b>Wednesday 5 June 2024</b>
<b>5.</b>	<b>Issue Specific Hearing 2</b>	<b>Thursday 6 June 2024</b>
<b>6.</b>	<p><b>Issue by the ExA of:</b></p> <ul style="list-style-type: none"> <li>• Examination Timetable</li> </ul>	As soon as practicable following the Preliminary Meeting

7.	<p><b>Deadline 1</b></p> <p>For receipt by the ExA of:</p> <ul style="list-style-type: none"> <li>• <b>Comments on any Additional Submissions accepted by the ExA and updates to application documents submitted by the Applicant before the PM</b></li> <li>• Local Impact Reports from any Local Authorities</li> <li>• Draft Statements of Common Grounds and Principal Areas of Disagreement Summary Statements</li> <li>• Statement of Commonality for SoCGs</li> <li>• <b>Draft Land Rights Tracker</b></li> <li>• Draft NPS tracker</li> <li>• Comments on Relevant Representations (RR)</li> <li>• Summaries of all RR exceeding 1500 words</li> <li>• Written Representations and summaries for any that exceed 1500 words</li> <li>• <b>Notification by Statutory Parties of their wish to be considered as an IP by the ExA</b></li> <li>• Applicant's draft itinerary for ASI</li> <li>• Requests to be heard at an OFH Requests by Interested Parties to be heard at an Open Floor Hearing (OFH)</li> <li>• Requests to be heard at a CAH Requests by Affected Persons (defined in section 59(4) of the Planning Act 2008) to be heard at a Compulsory Acquisition Hearing (CAH)</li> <li>• <b>Written post hearing submissions including written submissions of oral cases made at Hearings held during w/c 3 June 2024</b></li> <li>• Any further information requested by the ExA under Rule 17 of The Infrastructure Planning (Examination Procedure) Rules 2010</li> </ul>	Tuesday 18 June 2024
8.	<p><b>Deadline 2</b></p> <p>For receipt by the ExA of:</p> <ul style="list-style-type: none"> <li>• Comments on submissions for Deadline 1</li> <li>• Comments on Local Impact Reports</li> <li>• Comments on the Applicant's draft itinerary for the ASI</li> </ul>	Tuesday 9 July 2024

	<ul style="list-style-type: none"> <li>Any further information requested by the ExA under Rule 17 of the Examination Rules</li> <li>Comments on any further information requested by the ExA and received by <b>Deadline 1</b></li> </ul>	
<b>9.</b>	<b>Publication by the ExA of:</b> <ul style="list-style-type: none"> <li>ExA's First Written Questions</li> </ul>	Tuesday 9 July 2024
<b>10.</b>	<b>Deadline 3</b> For receipt by the ExA of: <ul style="list-style-type: none"> <li>Responses to ExQ1</li> <li>Comments on submissions for Deadline 2</li> <li><b>Updated Land Rights Tracker</b></li> <li><b>Updated BoR, Statement of Reasons and Schedule of Changes to the BoR</b></li> <li><b>Notification of a wish to attend the ASI, ISH, CAH and OFH (if requested) on the w/c 12 August 2024</b></li> </ul>	Tuesday 30 July 2024
<b>11.</b>	<b>Publication by the ExA of:</b> <ul style="list-style-type: none"> <li><b>Final ASI itinerary</b></li> </ul>	Tuesday 6 August 2024
<b>12.</b>	<b>ASI and Hearings</b> <b>Dates reserved for ASIs and hearings:</b> <ul style="list-style-type: none"> <li><b>Issue Specific Hearing 3 (ISH3) Tuesday 13 and Wednesday 14 August 2024 covering Traffic and transport, Flooding, Funding, Mitigation through the REAC, Requirements and the EMP and other environmental matters.</b></li> <li><b>Compulsory Acquisition Hearing 1 (CAH1) Thursday 15 August 2024.</b></li> <li><b>Further OFHs (if required).</b></li> <li><b>ASI Friday 16 August</b></li> </ul>	w/c Monday 12 August 2024
<b>13.</b>	<b>Deadline 4</b> For receipt by the ExA of: <ul style="list-style-type: none"> <li>Written post hearing submissions including written submissions of oral cases made at Hearings the w/c 12 August 2024</li> </ul>	Tuesday 3 September 2024
<b>14.</b>	<b>Publication of:</b> <ul style="list-style-type: none"> <li>The ExA's Second Written Questions (ExQ2) (if required)</li> </ul>	Tuesday 10 September 2024



15.	<p><b>Deadline 5</b></p> <p>For receipt by the ExA of:</p> <ul style="list-style-type: none"> <li>• <b>Responses to ExQ2</b></li> <li>• <b>Updated Land Rights Tracker</b></li> </ul>	<p><b>Tuesday 1 October 2024</b></p>
16.	<p><b>ASI and Hearings</b></p> <p><b>Dates reserved for ASIs and hearings:</b></p> <ul style="list-style-type: none"> <li>• Further ISHs (if required).</li> <li>• Further CAH (if required).</li> <li>• Further OFHs (if required).</li> <li>• Further ASIs (if required).</li> </ul>	<p>w/c Monday 14 October 2024</p>
17.	<p><b>Publication by the ExA of:</b></p> <ul style="list-style-type: none"> <li>• Report on the Implications for European Sites (RIES) and any associated questions (if required)</li> <li>• ExA's commentary on, or schedule of changes to, the dDCO</li> </ul>	<p>Tuesday 22 October 2024</p>
18.	<p><b>Deadline 6</b></p> <p>For receipt by the ExA of:</p> <ul style="list-style-type: none"> <li>• Written summaries of oral submissions made at Hearings held during the w/c 14 October 2024</li> </ul>	<p>Wednesday 30 October 2024</p>
19.	<p><b>Deadline 7</b></p> <p>For receipt by the ExA of:</p> <ul style="list-style-type: none"> <li>• Comments on the RIES and responses to any associated questions (if issued)</li> <li>• Comments on any additional information/submissions received by <b>Deadline 6</b></li> <li>• Comments on the ExA's dDCO/Schedule of changes</li> </ul>	<p>Tuesday 12 November 2024</p>
20.	<p><b>Deadline 8</b></p> <p>For receipt by the ExA of:</p> <ul style="list-style-type: none"> <li>• <b>Applicant's</b> Comments on the RIES and responses to any associated questions (if issued)</li> </ul>	<p><b>Tuesday 19 November 2024</b></p>

	<ul style="list-style-type: none"> <li>• <b>Applicant's</b> Comments on the ExA's dDCO/Schedule of changes and responses to submissions at <b>Deadline 7</b></li> <li>• Final DCO to be submitted by the Applicant in the SI template with the SI template validation report</li> <li>• Final BoR and schedule of changes to BoR</li> <li>• Final SoCGs</li> <li>• Final Principal Areas of Disagreement Summary Statement</li> <li>• Final Statement of Commonality of SoCG</li> <li>• List of matters not agreed where SoCG could not be finalised</li> <li>• Final Navigation Document/Guide to the application</li> <li>• Final Land Rights Tracker</li> <li>• Final NPS Tracker</li> <li>• Final signed and dated section 106 (if required)</li> <li>• Any further information requested by the ExA under Rule 17 of The Infrastructure Planning (Examination Procedure) Rules 2010</li> </ul>	
<b>21.</b>	<p><b>Deadline 9</b></p> <p>For receipt by the ExA of:</p> <ul style="list-style-type: none"> <li>• Closing Submissions (<b>all except Applicant</b>)</li> <li>• Any further information requested by the ExA under Rule 17 of The Infrastructure Planning (Examination Procedure) Rules 2010</li> </ul>	<b>Tuesday 26 November 2024</b>
<b>22.</b>	<p><b>Deadline 10</b></p> <p>For the receipt by the ExA of:</p> <ul style="list-style-type: none"> <li>• <b>Applicant's Closing Submissions</b></li> </ul>	<b>Monday 2 December 2024</b>
<b>23.</b>	The ExA is under a duty to complete the Examination of the application by the end of the period of six months	Wednesday 4 December 2024

### Submission times for Deadlines

The time for submission of documents at any Deadline in the timetable is 23:59 on the relevant Deadline date, unless instructed otherwise by the ExA.

### Publication dates

All information received will be published on the [project webpage](#) as soon as practicable after the Deadlines for submissions.

### Report on the Implications for European Sites (RIES)

Where an applicant has provided a Habitats Regulations Assessment (HRA) Report with the application, the ExA may decide to issue a RIES during the Examination. The RIES is a factual account of the information and evidence provided to the ExA on HRA matters during the Examination up to the date of the publication of the RIES, for the purposes of enabling the Secretary of State, as competent authority, to undertake its HRA. It is not the ExA's opinion on HRA matters. Comments on the RIES will be invited by the ExA and any received will be taken into account as part of the ExA's Recommendation to the Secretary of State. The ExA may also raise questions in the RIES to confirm or clarify matters that remain outstanding.

The Secretary of State may rely on the consultation on the RIES to meet its obligations under Regulation 63(3) of The Habitats Regulations 2017.

## Other Procedural Decisions made by the Examining Authority (ExA)

We have made a number of Procedural Decisions following the Preliminary Meeting:

### 1. Examination Timetable

Changes have been made to the Examination Timetable (shown in bold and highlighted yellow) to reflect the requests made at the Preliminary Meeting, but also to enable an efficient and considered examination of the case. The main changes are:

- Deadline 1 updated to refer to the Land Rights Tracker in place of the update on CA and negotiations with Affected Persons and Statutory Undertakers.
- The deadline for the ExA to publish the ExQ1 brought forward by 1 week to facilitate a window of 3 weeks to respond, while maintaining the potential for the responses to be used in informing the subsequent agendas for hearings.
- Deadline 5 for the receipt of responses to ExQ2 (if required) moved back a week to 1 October 2024
- In order to facilitate a more iterative process, Deadline 7 and Deadline 8 have been adjusted which creates a stepped response to the ExA's schedule of changes to the dDCO and the RIES, allowing the Applicant to respond to IPs comments on both documents.
- Deadline 9 and Deadline 10 have also been adjusted to allow final submissions from the Applicant to respond to Closing Submissions from other IPs.

### 2. Examining Authority's Written Questions

Our written questions (ExQ1) will be published on **Tuesday 9 July 2024**. Whilst most of our written questions are directed at specific parties, no other party should feel inhibited or restricted in responding to any question we ask, even if it is directed elsewhere.

Some of our questions are directed to specific Statutory Parties which have not, at the time of writing, confirmed that they wish to become Interested Parties for the purposes of the Examination of the application.

All relevant Statutory Parties are requested to check our Written Questions carefully in order that they may identify and respond to any questions posed to them.

For the avoidance of doubt, Statutory Parties are defined as the parties listed in Schedule 1 of [The Infrastructure Planning \(Interested Parties and Miscellaneous Prescribed Provisions\) Regulations 2015](#). Statutory Parties, including relevant local authorities, that have not already registered to become an Interested Party should consider notifying the ExA of their wish to be considered as an Interested Party, under Section 89(2A)(b) of the Planning Act 2008 as soon as possible.

### 3. Statements of Common Ground (SoCG)

The Applicant is taking the lead in the preparation of SoCGs and it will aid the smooth running of the Examination if all Interested Parties who are participating in the preparation of SoCGs liaise and co-operate with the Applicant in respect of their production. We set out in **Annex F** of our [Rule 6 letter](#) the SoCGs we request are submitted during the

Examination of this application. Final signed versions of the SoCGs listed below are requested to be submitted **by the Applicant at Deadline 8, 19 November 2024**:

1. SoCG between the Applicant and The Joint Councils [APP-146]
2. SoCG between the Applicant and National Highways [APP-147]
3. SoCG between the Applicant and The Environment Agency [APP-148]
4. SoCG between the Applicant and Natural England [APP-149]
5. SoCG between the Applicant and Historic England [APP-150]
6. SoCG between the Applicant and Bloor Homes and Persimmon Homes (North West Cheltenham (Elms Park)) [APP-151]
7. SoCG between the Applicant and Bloor Homes (Safeguarded Land) [APP-152]
8. SoCG between the Applicant and Cheltenham Borough Council and Midland Land Portfolio (West Cheltenham (Golden Valley)) [APP-153]

**All of the SoCGs listed above should cover the Articles and Requirements in the draft Development Consent Order.** Any Interested Party seeking that an Article or Requirement is reworded should provide the form of words which are being sought.

The content of SoCGs will help to inform us about the need to hold any Issue Specific Hearings during the Examination, and to enable us and the Applicant to give notice of such hearings at least 21 days in advance of them taking place.

#### **4. Local Impact Reports (LIR)**

A LIR is a report in writing giving details of the likely impact of a Proposed Development on a local authority's area (or any part of that area). For more information about the importance and content of LIRs see our [Advice Note One: Local Impact Reports](#).

Local Authorities, defined in section 56A of the Planning Act 2008, are invited to submit LIRs by **Deadline 1**.

#### **5. Changes to land interests**

When the Applicant becomes aware that there has been a change in ownership, or a new interest, in relevant land the Applicant is requested to make the relevant person aware that they can make a request to the ExA to become an Interested Party under section 102A of the PA2008 by contacting the project mailbox:

[M5Junction10@planninginspectorate.gov.uk](mailto:M5Junction10@planninginspectorate.gov.uk). The Examination Timetable includes various Deadlines for the submission of an updated Book of Reference and schedule of changes to the Book of Reference, which should include confirmation that relevant persons have been informed of their rights under section 102A.

#### **6. Land Rights Tracker**

The ExA notes the Applicant's progress of negotiations with affected persons included at Appendix B of the Statement of Reasons [AS-004].

The ExA considers it would be helpful to all parties to take this a stage further with the capture and manipulation of all non-agreed land rights in a simple useable table. The aim is to simplify the reporting of the Applicant's ongoing discussions with affected persons and others much easier, and the reporting to the Secretary of State more efficient.

The ExA has made a Procedural Decision to request the Applicant completes and maintains a Land Rights Tracker, an example of which is shown in the figure below and which a copy will be sent to the Applicant by the Case Team.

The structure of the Land Rights Tracker would provide a comprehensive account of the status of non-agreed affected persons, with certain cells providing a restricted drop-down menu of possible responses. Open cells would only be populated with succinct, focused wording to ensure the Table is readable. The ExA and the SoS, would upon receipt upon receipt of regular updates and final versions of the Land Rights Tracker, be able to manipulate and sort the Table for accurate referencing and review.

**[NAME OF PROJECT]: Schedule and Status of Objections to Land Rights including Temporary Possession, Compulsory Acquisition, Statutory Undertakers and Special Land Cases**

**Notes**

1. All interests which are not already acquired at the point of submission should be entered in this tracker and marked as complete when agreement with known interests is reached.
2. Any non-agreement is also counted as an objection by an Affected Person(s) (AP) for the purpose of this tracker.
3. An entry should also be made where the interest (or potential interest) holder is not known, to allow the relevant information to be added following diligent inquiry, negotiation etc.

<b>Special Category Status</b> Confirm if this interest lies in any special category land	<b>Statutory Undertakers and Operational Land Status</b> Is the Affected Person a Statutory Undertaker and is the status of the land as operational known as operational, not operational or disputed?	<b>Give current status</b> Are Protective Provisions required and if yes, are they the applicant's draft, a working draft under discussion or an agreed draft?
↓	↓	↓

Book of Ref. Plot No. [a]	Plan Ref. No. [b]	Description of Land and Rights Requested [c]	Category 1 [d]			Category 2 [e]	Agent/ Representative [f]	IP/AP Ref No. [g]	RR Ref No. [h]	WR Ref No. [i]	Other Doc Ref No. [j]	Applicant's Response Refs. [k]	Duration of Temporary Rights [l]	Special Category (Crown, Allotment, NT etc) (Select from drop down list)	Special Category - other information including confirmation of status	Is the Affected Person a Statutory Undertaker and is the land operational?	Protective Provision Status (Select from drop down list)	Side Agreements (Select from drop down list)	Status of objection [m]	Heads of Terms (Select from drop down list)	Complete (Select from drop down list)	Last Updated [DD/MM/YY]
			Owners	Lessees or Tenants	Occupiers																	
														Cells in this column to use a drop down list to include: - Crown Land - National Trust - Allotment - Commons - Open Space - Other	Cells in this column to use a drop down list to include: - Not SU - SU and known operational - SU and unknown operational - SU and disputed operational	Cells in this column to use a drop down list to include: - Not required - Draft under discussion - Agreed - Agreed and in latest version of DCO - No agreement on final version	Cells in this column to use a drop down list to include: - Not required - Draft under discussion - Agreed	Cells in this column to use a drop down list to include: - None Drafted - Draft under discussion - Agreed	Cells in this column to use a drop down list to include: - Yes - No			
Add new lines as required																						

- [a] Plot no. from the Book of Reference (BoR).
- [b] Plan reference number from the BoR and Examination Library (EL) Reference.
- [c] Description of land and rights requested from the BoR including restrictive covenants.
- [d] A person is within Category 1 if the Applicant, after making diligent inquiry, knows that the person is an owner, lessee, tenant (whatever the tenancy period) or occupier of the land, see section 57 (1) of the 2008 Act.
- [e] A person is within Category 2 if the Applicant, after making diligent inquiry knows that the person: interested in the land or has the power to sell or convey the land or to release the land, see Section 57(20) of the 2008 Act.
- [f] Person or organisation representing the interests of the AP(s). Enter N/A if the AP(s) are representing themselves.
- [g] Reference number assigned to each Interested Party (IP) and Affected Person (AP).
- [h] Reference number assigned to each Relevant Representation in the EL.
- [i] Reference number assigned to each Written Representation (WR) in the EL.
- [j] Reference number assigned to any other document in the EL.
- [k] Reference numbers assigned to all of the Applicant's responses in the EL including specific reference to relevant sections within documents
- [l] Likely duration of any temporary rights such as Temporary Possession [TP].
- [m] Narrative on negotiations to date

## Notification of hearings and Accompanied Site Inspection

### Notice of hearings and requests to participate

The Examining Authority (ExA) provides notice of the following hearings:

Date	Hearing	Start time	Venue and Joining details
<b>Tuesday 13 and Wednesday 14 August 2024</b>	<b>Issue Specific Hearing 3</b> - Traffic and transport, Funding, Mitigation through the REAC, Requirements and the EMP and other environmental matters.	<b>Registration and seating available at venue from:</b> <b>09:30</b> <b>Virtual Registration Process from:</b> <b>09:30</b> <b>Hearing starts:</b> <b>10:00</b>	Leonardo Hotel Cheltenham, Gloucester Road, Cheltenham, GL51 0TS and  By virtual means using Microsoft Teams  Full instructions on how to join online or by telephone will be provided in advance to those who have pre-registered
<b>Thursday 15 August 2024</b>	<b>Compulsory Acquisition Hearing 1</b>	<b>Registration and seating available at venue from:</b> <b>09:30</b> <b>Registration Process from:</b> <b>09:30</b> <b>Hearing starts:</b> <b>10:00</b>	Leonardo Hotel Cheltenham, Gloucester Road, Cheltenham, GL51 0TS and  By virtual means using Microsoft Teams  Full instructions on how to join online or by telephone will be provided in advance to those who have pre-registered
<p><b>NOTE:</b> If any of the above hearings are no longer required then notification that a particular date is no longer required will be published as soon as practicable on the <a href="#">Project Webpage</a>, providing reasonable notice to Interested Parties of the decision to cancel them.</p>			



**You must register by completing the [Event Participation Form](#) by Tuesday 30 July 2024 if you intend to participate in any of the hearings and provide all the information requested (see below).**

If you simply wish to observe the hearings then you do not need to register as you will be able to either:

1. Attend the physical event to observe the proceedings;
2. watch a livestream of the event - a link to the livestream will be made available on the [project webpage](#) shortly before the event is scheduled to begin.

Alternatively, you can attend the physical hearing at the venue to observe the proceedings; however, to ensure there is adequate seating capacity at the venue we request that you register your attendance to **observe only** by **Tuesday 6 August 2024** using the [Event Participation Form](#). Please note that it may not be possible to participate on the day if you have not registered your wish to speak by **30 July 2024**.

Please note that by attending the event either in person or online you are agreeing to be filmed for the purposes of the online livestream of the event and the recording of the event which will get published on the [project webpage](#). A limited number of seats will be available for observers who wish not to be filmed at the event. Please contact the case team to notify them if you prefer not to be filmed at the event. A transcript of the event will also be published on the [project webpage](#) after the event.

## Arrangements for hearings

Our Examination will be principally undertaken through the exchange of written submissions however the Examination Timetable reserves periods of time for hearings to be held (if required).

## Requests to participate at hearings

Interested Parties are required to notify the Examining Authority (ExA) in writing of their wish to take part in an Open Floor Hearing (OFH) (if requested) or Compulsory Acquisition Hearing (CAH) on or before **30 July 2024** (see **Deadline 3**).

Any request to participate in a hearing **should include** the following information:

- Name and unique reference number (found at the top of any letter or email from the Planning Inspectorate);
- email address (if available) and contact telephone number;
- name and unique reference number of any person/organisation that you are representing (if applicable);
- for blended events, confirmation of whether you will participate virtually or in-person;
- confirmation of the hearing(s) you wish to participate in, the agenda item(s) on which you wish to speak and/or brief details of the topic(s) that you would like to raise;

- for Compulsory Acquisition Hearings, the plot number(s) of the relevant land provided in the [Book of Reference](#) and the [Land Plans](#); and
- the [Examination Library](#) reference number (with paragraph/page number where appropriate) of any documents you wish to refer to.

**Please contact the Case Team using the contact details at the top of this letter if you require any support or assistance to attend hearings, either virtually or in person.**

### **Hearing agendas**

For Issue Specific Hearings and Compulsory Acquisition Hearings the ExA will publish a detailed draft agenda on the project webpage at least five working days in advance of the hearing date. However, the actual agenda on the day of each hearing may be subject to change at the discretion of the ExA. For Open Floor Hearings an agenda may not be published.

### **Procedure at hearings**

The Examination will principally be a written process (see the Planning Inspectorate's [Advice Note 8.4: The Examination](#)), supplemented where necessary by various types of hearings. Please refer to the [Advice Note 8.5: Hearings and site inspections](#) and [Advice Note 8.6: Virtual Examination events](#) as these provide important information about hearing procedures.

The procedure to be followed at hearings is set out in Rule 14 of The Infrastructure Planning (Examination Procedure) Rules 2010. The ExA is responsible for the oral questioning of a person giving evidence and the process affords very limited scope to allow cross-questioning between parties.

### **Hearing livestream and recording**

A link to a livestream for each hearing will be made available on the [project webpage](#) shortly before any hearing is due to open. The livestream is available to anybody who wishes to observe a hearing in real time.

All hearings are recorded, and the recordings will be made available on the [project webpage](#) as soon as practicable after the close of the hearing. The recordings allow any member of the public who is interested in the application and the Examination to find out what has been discussed.

### **Notice of Accompanied Site Inspection (ASI) and requests to attend**

We confirm that we will hold an Accompanied Site Inspection (ASI) under Rule 16 of The Infrastructure Planning (Examination Procedure) Rules 2010 on the **Friday 16 August 2024**:

As requested in **Annex B** of our Rule 6 letter, suggestions, including justification, for locations to be included in the ASI were submitted by Procedural Deadline A. We received one set of suggestions from the Applicant and this has been published on [the project webpage](#).

We have reviewed the suggested locations including justification, for locations to be included in the ASI and this was discussed at the PM and we request that the Applicant prepare a draft itinerary for the ASI that includes the following locations:

- Land East of the M5 in the location of the proposed environmental barrier in the vicinity of the Traveller Site;
- Land West of the M5 near Barn Farm in the location of the proposed environmental barrier.
- Location 4 Northern end of the link road;
- Location 6 The proposed flood storage area;
- Location 7 River Chelt Bridge; and
- Location 8 Southern end of the link road.

The draft itinerary should be submitted by **Deadline 1**.

Comments on the Applicant's draft itinerary should be submitted by **Deadline 2**.

We will then review the comments received and the draft itinerary and may make changes to it. Our final itinerary for the ASI will be published on the project webpage on or before **Tuesday 6 August 2024**.

Please note that for logistical and safety reasons it may be necessary to limit the numbers of persons who accompany us for the whole ASI, however it should be possible for arrangements to be made for Interested Parties (or their representatives) to join the inspection at specified locations within the itinerary.

Requests by Interested Parties to attend the ASI should be provided by **Deadline 3** and should include confirmation of whether the request is to attend for the whole inspection or just specific locations. The request must be submitted separately from any other written submission.

Please select the appropriate Deadline and Submission Item under the [Make a submission tab](#). **Annex E** provides further information about the Make a submission tab.

The Interested Parties attending the ASI will include representatives of the Applicant, **Cheltenham Borough Council** and **Tewkesbury Borough Council**, together with other Interested Parties (or their representatives). Access onto private land is at all times by permission of the person controlling it.

**Interested Parties should be aware that ASIs are not an opportunity to make any oral representations to us about the Proposed Development.** However, we may invite participants to indicate specific features or sites of interest.

**Please contact the Case Team using the contact details at the top of this letter if you require any support or assistance to attend the ASI.**

## Availability of Examination Documents

The application documents and Relevant Representations are available to view on the [project webpage](#).

All further documents submitted in the course of the Examination will also be published under the [Documents tab](#) of the project webpage.

## The Examination Library

For ease of navigation, please refer to the [Examination Library](#) (EL) which is accessible by clicking the blue button under the Documents tab. The EL is updated regularly throughout the Examination.

The EL records and provides a hyperlink to:

- Each application document;
- each representation and submission made to the Examination; and
- each Procedural Decision made by the Examining Authority.

Each document is given a unique reference number which will be fixed for the duration of the Examination. **Please quote the unique reference number from the EL when referring to any Examination Documents in any future submissions that you make.**

## Electronic deposit locations

Documents can be viewed electronically, free of charge, at the electronic deposit locations listed in the table below. Please note that you will need to bring a form of identification and register as a member/library member in order to use a computer at these locations.

The opening hours and availability of information technology set out in the table below may be subject to changes. Please check the current circumstances with the relevant locations before you attend.

<b>Venue/address</b>	<b>Opening hours</b>	<b>Printing Costs</b>
Prestbury Library, The Burgage, GL52 3DN	Monday: Closed Tuesday: 10:00-13:00, 14:00- 19:00 Wednesday: Closed Thursday: 10:00-14:00 Friday: 14:00-17:00 Saturday: 09:30-13:00 Sunday: Closed	A4 20p per side for black and white A4 90p per side for colour A3 40p per page for black and white A3 £1.10 per side for colour
<b>Venue/address</b>	<b>Opening hours</b>	<b>Printing Costs</b>
Cheltenham Library, Clarence Street, GL50 3JT	Monday: 09:00 – 19:00 Tuesday: 09:00 – 17:30 Wednesday: 09:00 – 19:00 Thursday: 09:00 – 17:30 Friday: 09:00 – 19:00 Saturday: 09:00 – 16:00 Sunday: Closed	A4 15p per side for black and white A4 90p per side for colour A3 40p per side for black and white A3 £1.10 per side for colour

## Information about the Make a submission tab

The ['Have Your Say' page](#) is available on the project webpage.

You will need to enter your unique reference number ('Your ref' found at the top your postcard or email from the Planning Inspectorate) beginning either 2002 or 'TR010063'. If you are making a submission on behalf of another person or organisation, and do not have your own unique reference number, then you should enter the unique reference number of the person or organisation you are representing. If you are not a registered Interested Party then it is at the discretion of the Examining Authority whether or not your submission is accepted.

Submissions will be published on the [project webpage](#) as soon as practicable following the close of the relevant Deadline. For further information about publishing submissions please view our [Privacy Notice](#).

You will be able to submit a document (upload file), make a text representation or both. It is possible to upload multiple files for each individual submission item. Electronic attachments should be clearly labelled with the subject title and not exceed 50MB.

Submissions **must not include hyperlinks** to documents/evidence hosted on a third party website eg technical reports, media articles etc. See the Planning Inspectorate's [Advice Note 8.4: The Examination](#) for further information about making written submissions. All submissions must be made in a format that can be viewed in full on the National Infrastructure Planning website. Any submissions that exceed 1500 words should also be accompanied by a summary; this summary should not exceed 10% of the original text.

You should select the relevant Deadline for your submission and then, on the next webpage, select the appropriate Submission item as described in the Examination Timetable at **Annex A** to this letter. Please ensure you make a separate submission for each Submission item and **do not duplicate your submission**. If you consider that your submission does not fit the description of any of the Submission items then please select the Submission item 'Other' and ensure that it is titled appropriately.

If you experience any issues when using the ['Have Your Say' page](#) please contact the Case Team using the contact details at the top of this letter and they will assist.