



Preliminary Meeting Note

Application: M25 junction 10/A3 Wisely interchange improvement

Reference: TR010030

Time and date: 12 November 2019

Venue: Mandolay Hotel, Guilford, Surrey

This meeting note is not a full transcript of the Preliminary Meeting. It is a summary of the key points discussed.

1. Welcome and Introduction

Gavin Jones (GJ) welcomed those present and introduced himself as the lead member of the Panel of Examining Inspectors, and Grahame Gould as a panel member, who together comprise the Examining Authority (ExA) to examine the M25 junction 10/A3 Wisely interchange improvement application.

GJ explained the appointment was made by delegation from the Secretary of State (SoS) for Housing, Communities and Local Government on 11 September 2019.

GJ explained that the ExA would be examining the application made by Highways England ('the Applicant') before making a recommendation to the Secretary of State who will decide whether an Order granting Development Consent for the proposed project, which is a Nationally Significant Infrastructure Project (NSIP), should be made.

GJ explained the purpose of the Preliminary Meeting (PM) and noted that the Examination will commence after the PM closes.

The ExA confirmed that all documents and submissions received and accepted during the Examination will be published on the project-specific page of the National Infrastructure Planning website.

2. Audio recording

The full audio recording of this Preliminary Meeting is available on the National Infrastructure Planning website and can be accessed [here](#).

3. General Data Protection Regulation

The ExA explained the Planning Inspectorate's duties under General Data Protection Regulation (GDPR).

Further info relating to the GDPR can be found in the Planning Inspectorate's [Privacy Note](#).

4. Examination Process

The ExA briefly explained the examination process under the Planning Act 2008 (PA2008), further info can be found in the [Advice Note 8.4](#)

The ExA noted that a Relevant Representation from Guildford Borough Council was sent but not received. The ExA have accepted the document and it will be published in the Relevant Representation section on the project website.

5. Initial Assessment of Principal Issues

The ExA explained the purpose of the Initial Assessment of Principal Issues (section 88 of the PA2008), which can be found in [Annex B](#) of the [Rule 6](#) letter of 15 October 2019 and asked for any observations on them.

No comments were made by any of the parties in attendance.

6. Examination Timetable

The ExA explained that the Examination Timetable will include both the Christmas and Easter breaks. The ExA noted a request received by the Applicant in writing to amend the draft Examination Timetable contained in [Annex C](#) of the Rule 6 letter and also welcomed further suggestions from the parties in attendance.

All comments received were duly noted by the ExA and its considerations will be reflected in the Rule 8 Letter.

The Examination Timetable can be found in the [Rule 8 letter](#) published on 20 November.

7. Hearings and Site Inspections

The ExA clarified the purpose of:

- Issue Specific Hearings
- Compulsory Acquisition Hearings
- Open Floor Hearings
- Accompanied Site Inspections
- Unaccompanied Site Inspections

The ExA sought comments on the arrangements for the above events. These were duly noted and considered by the ExA.

The ExA asked those present if the location of Guildford for future hearings was acceptable. There were no objections raised to the location.

The Applicant requested notification of the January Hearings by 9 December 2019 to enable them to undertake the required arrangements and press advertisements.

Further information relating to hearings and site inspections can be found in our [Advice Note 8.5](#)

8. Procedural decisions

The ExA clarified the procedural decisions made under section 89(3) of the PA2008 and asked for any observations.

Procedural decisions can be found in [Annex F](#) of the Rule 6 Letter. The Applicant had responded by submitting the requested documentation.

The ExA noted that there were a few discrepancies with the numbering and ordering of plans. The Applicant was asked to ensure a final check is carried out on their sequencing and numbering.

The ExA requested two hard copies of documents over 50 pages long be provided, and two hard copies of all separate plans and drawings, to aid cross referencing. Surrey County Council asked for the same. The ExA went on to specify that it would only require in hard copy the track changes version of the dDCO up until the final version of the dDCO which is due to be submitted at Deadline 8 when both a clean and track changes version will be required.