

# M20 Junction 10a

TR010006

## Appendix 17.2 Indicative Contents of a HEMP

APFP Regulation 5(2)(q)

Revision A

Planning Act 2008

Infrastructure Planning (Applications: Prescribed Forms and Procedure)

Regulations 2009



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# **Appendix 17.2 Indicative Contents of a HEMP**

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# 1. Indicative Contents of a HEMP

- Cover sheet: to record project title, issue number and date etc.
- Glossary and abbreviations.
- Contents page.
- Introduction and background: giving a brief summary of the project, any relevant strategy or programme context and the purpose of the Environmental Management Plan.
- All previous records contained in the Register of Environmental Actions and Commitments (REAC) along with current status and details of revisions made to environmental commitments and actions during the construction and establishment Period. This should include future maintenance and operation requirements: a record of the environmental commitments and actions to be implemented and managed in the future.
- Consents, commitments and permissions: this should provide a record of the consents and permissions from statutory bodies and other stakeholders and the commitments made.
- Cross references to environmental assessment documentation: e.g. Environmental Statement, environmental assessment reports, project correspondence, results of the monitoring, baseline studies etc.
- As Built Drawings and access arrangements.
- Environmental asset data in accordance with requirements of IAN 84/10. Importantly this should include details of all relevant ongoing commitments identified in bullets 5 and 6 above.
- Details of maintenance activities (e.g. routine grass cutting) undertaken by the contractor during the Establishment Period: should also include any problems encountered and recommendations for remediation.
- Environmental risk assessments: detailing the environmental risks associated with all activities on the project, the mitigation measures to remove or reduce the risks and assigned responsibilities for the risks.
- Environmental monitoring requirements: setting out what monitoring needs to be undertaken, by who and when to report on the performance of the design, achievement or environmental objectives and delivery of commitments.
- Annexes:
  - Site Waste Management Plans, Drainage Management Plans and other management plans relating to the works (or cross references to these documents).
  - References to other relevant information, such as project completion reports, Environmental Proposal Plan, details of consultation and communication, meeting minutes, reports, technical notes etc.



- Record of management actions undertaken during construction and implementation and the outcomes.
- Final environmental investigation reports for example those relating to protected species/ habitats and cultural heritage investigations. It is most important that the final academic reports relating to archaeological investigations are completed promptly and their production clearing included within the development of the HEMP.
- Record of environmental monitoring undertaken, together with reports confirming the findings and where appropriate recommendations for future action.
- Record of relevant environmental incidents.

Source: Highways England (2014) Interim Advice Note 183/14: Environmental Management Plans