



Meeting note

File reference	EN010077 and EN010078
Status	Final
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Date	26 April 2016
Meeting with	East Anglia ONE North and East Anglia TWO Offshore Wind HRA Evidence Plan Steering Group
Venue	Scottish Power Renewables Offices, Tudor Street, London
Attendees	The Planning Inspectorate (PINS) Marie Evans (Senior EIA and Land Rights Advisor) (chair) Tom Carpen (Infrastructure Planning Lead) Scottish Power Renewables (SPR) Mandy King (Planning and Environmental Advisor) Mandy Gloyer (Stakeholder and Planning Policy Manager) Helen Walker (Senior Project Manager) Julia Bolton (Assistant Project Manager) Gillian Sutherland (Senior Environmental Manager) Kerrie Craig (Iberdrola Foundation Student) Jack Farnham (RES, Environmental Consultant) Ed Frost (RES, Environmental Consultant) Natural England (NE) Chris Gibson Louise Burton Alex Thompson The Marine Management Organisation (MMO) Richard Green Paul Kirk
Meeting objectives	To initiate the Evidence Plan process for the proposed East Anglia ONE North and East Anglia TWO Offshore Wind Farms. This meeting formed the inaugural meeting of the Evidence Plan Steering Group.
Circulation	All attendees

1. Meeting purpose, introductions and apologies

General introductions were provided by attendees. PINS provided an overview of the HRA Evidence Plan process. PINS also outlined its openness policy and ensured those present understood that should attendees request any advice from PINS under s51 of the Planning Act 2008 (as amended) at the meeting, that this would be recorded and placed on PINS' website. No apologies were noted.

2. Health and safety

SPR provided a health and safety briefing for the meeting.

3. Future projects

SPR introduced the two proposed developments and the proposed programme/ timescales. East Anglia TWO (EA2) is located closer to shore and would be progressed first. East Anglia ONE North (EA1N) is located to the north of the consented East Anglia ONE wind farm. The DCO application for EA1N would be submitted approximately one year after EA2.

4. Aim of Evidence Plan and Steering Group

SPR described the aim of the Evidence Plan and the anticipated roles of the Steering Group members. PINS circulated their Terms of Reference for chairing the steering group. NE confirmed that they could provide text to describe their role in the Evidence Plan process. Similar text was sought from the MMO. SPR identified the key topics to be included in the Evidence Plan and described other stakeholder group meetings that SPR host or participate in, which could be linked to the Evidence Plan process.

5. Scope of Evidence Plan

Membership of the Steering Group was discussed, together with membership of the Expert Topic Groups (ETG). SPR will consider Steering Group comments and suggestions and discuss further with potential members.

6. Ground rules and ways of working

Suggested ground rules and ways of working were discussed. SPR presented example tools, such as agreement logs and an issues register, and also suggested the frequency for Steering Group and ETG meetings. A draft Evidence Plan is to be developed by SPR.

7. SPR's approach to development: case study ornithology

SPR described the ornithological data they hold at present, including East Anglia zonal studies and data collated for the East Anglia ONE and THREE projects. SPR and NE agreed to discuss the approach to ornithological surveys separately.

8. Confirm actions

PINS confirmed the actions agreed at the meeting.

9. Date of next meeting

The date of the next meeting was agreed to be confirmed at a later date.