

**ADDITIONAL GENERAL CONDITIONS, WALES & WEST UTILITIES LTD.  
WORKING IN THE VICINITY OF GAS MEDIUM PRESSURE PIPES/APPARATUS**

<b>1. Site Details</b>
Location:
Date of works:
Enquirer details: Name, address and contact details:

\*Sign to confirm controls in place

<b>2. Planning the Work</b>	Signed*
<ol style="list-style-type: none"> <li><b>Current</b> gas plans, i.e. no older than 28 days from the date of issue, must be available to relevant personnel on site prior to work starting.</li> <li>Use other signs to assist identification of the presence of gas apparatus, such as valve boxes, meter boxes, above ground gas installations and marker posts.</li> <li>Refer to the "General Conditions to be observed for the Protection of Apparatus and the Prevention of Disruption to Gas Supplies" for instructions relating to work in the vicinity of Wales &amp; West Utilities' ("WWU") plant.</li> <li>Your method of work must incorporate any guidance provided by WWU or its representatives.</li> <li>You should appoint suitably competent operatives to locate and mark the position of underground gas apparatus in accordance with this document and advice provided by WWU.</li> <li>Ensure you have and make use of the contact details of a local WWU Plant Protection representative.</li> </ol> <p><b>Gas plans show only those pipes owned by WWU. Service pipes, valves, siphons, stub connections, etc. may not be shown but their presence should be anticipated.</b></p>	

<b>3. Before Starting Work</b>	Signed*
<ol style="list-style-type: none"> <li>Contact the WWU Plant Protection on 02920 278912 to determine if a site visit is required.</li> <li>Pipe locating equipment <b>must</b> be used in all modes in conjunction with the gas plans.</li> <li>Signals received must be marked by your operatives on the ground well beyond the proposed work area.</li> <li>Brief all persons on site regarding the location of gas pipes and the precautions necessary.</li> </ol>	

<b>4. When Starting Work</b>	Signed*
<ol style="list-style-type: none"> <li>Hand dig trial holes to confirm the position and depth of gas pipes within the affected area prior to any mechanical excavation.</li> <li>Mechanical excavation must not be used within any exclusion zones marked around WWU apparatus. Hand held power tools must <b>not</b> be used within 500mm of the confirmed position.</li> <li>When hand digging within 500mm of gas pipes, spades and shovels should be used. Picks, forks and pins must <b>not</b> be used.</li> <li>Bars may only be used as a lever to loosen large rocks.</li> <li>Repeat the use of pipe locating equipment as excavation progresses.</li> <li>Do not use gas pipes as a step. Support long spans (&lt;3m) and protect them from falling objects.</li> <li>When backfilling, surround gas pipes with fine backfill. Compaction with hand tools to 300mm above the pipe must take place before using mechanical vibratory equipment (NRSWA CoP)</li> <li>During excavation appropriate PPE must be worn.</li> <li>WWU operates gas pipes/apparatus at different pressure regimes. Unless advice specific to your works is provided by WWU to the contrary, all gas pipes/apparatus shall be treated in accordance with this document.</li> </ol> <p><b>If the above controls cannot be implemented, immediate guidance must be sought from WWU. Contact your local WWU engineer or the Plant Protection Team on 02920 278912.</b></p>	

<b>5. Gas escapes/Damage to Gas Pipes</b>
<p>If an escape of gas has taken place or is suspected, immediately remove all personnel from the immediate vicinity of the escape, inform the <b>24hr GAS EMERGENCY SERVICE</b> on <b>0800 111999</b>, prevent any approach by the public, extinguish all naked flames or other sources of ignition for at least 15 metres from the escape.</p> <p>Any instances of damage to gas pipes or apparatus should be reported immediately to WWU. Although no immediate gas escape has occurred, the damage may allow a later escape of gas to take place. Additionally, minor damage to gas pipes or apparatus that is not dealt with immediately by WWU may result in a later failure of the plant.</p>

**IF IN DOUBT CONTACT THE PLANT PROTECTION TEAM ON 02920 278912**

**This document must be completed prior to working in the vicinity of gas pipes and apparatus**